

CITY OF SANTA FE
REGULAR ZONING BOARD OF ADJUSTMENT MEETING
NOVEMBER 13, 2023 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS

A G E N D A

I. Call to Order

II. Roll Call

III. Invocation and Pledge of Allegiance to the U.S. Flag and to the Texas Flag

IV. Citizens' Comments

(Any person with city-related business not on this agenda may speak to the Board. Time is limited to three (3) minutes. In compliance with the Texas Open Meetings Act, the Zoning Board of Adjustment may not deliberate on the comments. Personal attacks will not be allowed, and personnel matters should be addressed with the City Manager during normal business hours.)

V. Approval of the Minutes from the September 11, 2023, regular meeting, September 15, 2023, special meeting, and September 25, 2023, special meeting

VI. Business:

A. New Business

1. Public Hearing: BOA231001 – Request for a variance at 12122 Hwy 6, Santa Fe, Texas, legally described as ABST 149 E MITCHELL SUR LOTS 9, 10 & 11 BLK 13 ALTA LOMA TOWNSITE, regarding City of Santa Fe Code of Ordinances Section 4.07.08, Appendix 4-B for HC-Highway Commercial Small Scale Criteria and Regulations, which states that the front setback of a property along designated arterials and state highways is required to be a minimum of thirty (30) feet, the rear yard setback is a required minimum setback of twenty five (25) feet, and accessory structures including paving and decking shall not be erected on easements without written permission of utility providers. The proposed structure in question is twenty-four (24) feet into the required thirty (30) feet front setback, and nineteen (19) feet into the required twenty-five (25) feet rear setback
2. Consideration and possible action: BOA231001 – Request for a variance at 12122 Hwy 6, Santa Fe, Texas, legally described as ABST 149 E MITCHELL SUR LOTS 9, 10 & 11 BLK 13 ALTA LOMA TOWNSITE, regarding City of Santa Fe Code of Ordinances Section 4.07.08, Appendix 4-B for HC-Highway Commercial Small Scale Criteria and Regulations, which states that the front setback of a property along designated arterials and state highways is required to be a minimum of thirty (30) feet, the rear yard setback is a required minimum setback of twenty

five (25) feet, and accessory structures including paving and decking shall not be erected on easements without written permission of utility providers. The proposed structure in question is twenty-four (24) feet into the required thirty (30) feet front setback, and nineteen (19) feet into the required twenty-five (25) feet rear setback

3. Public Hearing: BOA230902 – Request for a variance at 2535 Shouse, Santa Fe, Texas, legally described as SAENZ SUB (2017) ABST 1, LOT 2, ACRES 4.8985, regarding City of Santa Fe Zoning Ordinance Section 4.01.04, Subsection B, Lot Width, which states that a lot located in the AR- Agricultural Residential District shall have not less than eighty (80) feet of width as measured at the front and rear building setback line. The requested variance would allow the property owners to re-plat the property into two (2) separate lots with lot one (1) with a front width of one hundred and seventy-five (175) feet, and lot two (2) with a front width of fifty (50) feet
4. Consideration and possible action: BOA230902 – Request for a variance at 2535 Shouse, Santa Fe, Texas, legally described as SAENZ SUB (2017) ABST 1, LOT 2, ACRES 4.8985, regarding City of Santa Fe Zoning Ordinance Section 4.01.04, Subsection B, Lot Width, which states that a lot located in the AR- Agricultural Residential District shall have not less than eighty (80) feet of width as measured at the front and rear building setback line. The requested variance would allow the property owners to re-plat the property into two (2) separate lots with lot one (1) with a front width of one hundred and seventy-five (175) feet, and lot two (2) with a front width of fifty (50) feet
5. Consideration and possible action: Adoption of updated Rules of Procedure
6. Discussion and direction: Scheduling of 2024 Zoning Board of Adjustment meetings

VII. Adjournment

The City of Santa Fe will make every reasonable effort to make its meetings accessible to persons with disabilities. Requests for accommodation services must be made prior to the meeting by contacting the City Secretary at (409) 925-6412.

I hereby certify this agenda was posted at Santa Fe City Hall on November 9, 2023, before 5:00 p.m.



Natalie N. Arnett, City Secretary