

CITY OF SANTA FE
REGULAR ZONING BOARD OF ADJUSTMENT MEETING
SEPTEMBER 11, 2023 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS

A G E N D A

I. Call to Order

II. Roll Call

III. Invocation and Pledge of Allegiance to the U.S. Flag and to the Texas Flag

IV. Citizens' Comments

(Any person with city-related business not on this agenda may speak to the Board. Time is limited to three (3) minutes. In compliance with the Texas Open Meetings Act, the Zoning Board of Adjustment may not deliberate on the comments. Personal attacks will not be allowed, and personnel matters should be addressed with the City Manager during normal business hours.)

V. Approval of the Minutes from the July 10, 2023, Zoning Board of Adjustment Regular Meeting

VI. Business:

A. Old Business

1. Consideration and possible action: Update on case BOA221101, requesting the Board close the case due to compliance from the property owner at 15730 North Tower Circle, Santa Fe, Texas, legally described as LOT 311 BLK 1 TOWER ROAD ESTATES PH II (2021) ABST 15 regarding previous noncompliance with City of Santa Fe Code of Ordinances Section 4.02.06, which states that the rear setback of an accessory building requires a fifteen (15) feet rear setback, and a six (6) feet side setback. The structure in question previously encroached into the fifteen (15) feet rear setback and six (6) feet side setback, and has now been moved in accordance with the Board's order
2. Consideration and possible action: Update on case BOA230601, requesting the Board close the case due to compliance from the property owner at 12141 23rd St, Santa Fe, Texas, legally described as ABST 149 E MITCHELL SUR LOT 11 & 12 E PT OF LOT 13 BLK 36 ALTALOMA TOWNSITE regarding previous noncompliance with City of Santa Fe Code of Ordinances Section 4.02.06, which states that the rear setback of an accessory building requires a five (5) feet rear setback, and a six (6) feet side setback. The structure in question encroaches one (1) foot and five (5) inches into the required five (5) feet rear setback, and two (2) feet and five (5) inches into the required six (6) feet side setback, and the property owner has complied with the Board's order to erect fencing and install gutters

B. New Business

1. Public Hearing: BOA230801 – Request for a variance at 4002 Pecan Grove, Santa Fe, Texas, legally described as ABST 47 PAGE 6 LOT 13 PECAN GROVE UNRECORDED SUB regarding City of Santa Fe Code of Ordinances Section 4.02.04, which states that the rear setback of an accessory building requires a five (5) feet setback, and City of Santa Fe Code of Ordinances Section 4.02.06, which states that no primary or accessory structure shall be erected on any utility or drainage easement. The structure in question is eight (8) feet into the required five (5) feet rear setback, which encroaches on the utility easement
2. Consideration and possible action: BOA230801 – Request for a variance at 4002 Pecan Grove, Santa Fe, Texas, legally described as ABST 47 PAGE 6 LOT 13 PECAN GROVE UNRECORDED SUB regarding City of Santa Fe Code of Ordinances Section 4.02.04, which states that the rear setback of an accessory building requires a five (5) feet setback, and City of Santa Fe Code of Ordinances Section 4.02.06, which states that no primary or accessory structure shall be erected on any utility or drainage easement. The structure in question is eight (8) feet into the required five (5) feet rear setback, which encroaches on the utility easement
3. Discussion and possible action: Board Members' attendance at Board meetings, and possible recommendation of removal of a Board Member due to excessive absences

VII. Adjournment

The City of Santa Fe will make every reasonable effort to make its meetings accessible to persons with disabilities. Requests for accommodation services must be made prior to the meeting by contacting the City Secretary at (409) 925-6412.

I hereby certify this agenda was posted at Santa Fe City Hall on September 7, 2023, before 5:00 p.m.



Natalie N. Arnett, City Secretary