

CITY OF SANTA FE  
ZONING BOARD OF ADJUSTMENT & BUILDING STANDARDS COMMISSION  
REGULAR MEETING AGENDA  
DECEMBER 5, 2022, 7:00 P.M.  
COUNCIL CHAMBER, SANTA FE CITY HALL  
12002 HWY 6, SANTA FE, TEXAS 77510

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL:
  - a. Tommy Gass
  - b. Samuel "Jack" Helton
  - c. Wayne Bacot
  - d. Craig Thornton Wright
  - e. Dawn Sharp
  - f. David Unger
  - g. Alec Dobson
- III. INVOCATION AND PLEDGE OF ALLEGIANCE
- IV. CITIZENS' COMMENTS
  - a. Any person with city-related business not on this agenda who has signed in may speak to the Board. Each speaker's time is limited to three minutes. In compliance with the Texas Open Meetings Act, the ZONING BOARD OF ADJUSTMENT & BUILDING STANDARDS COMMISSION may not deliberate on the comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours. Any person with city-related business that is on this agenda is encouraged to speak to the Commission under the relevant agenda item.
- V. APPROVAL OF MINUTES
  - a. Consideration and possible action: approval of the minutes from the October 3, 2022 regular meeting.
- VI. VARIANCES
  - a. **Public Hearing – BOA 221101** – a variance request regarding sections 4.02.04.E Rear Yard and 4.02.04.F Side Yard, of ARTICLE 4. – ZONING DISTRICTS of the City of Santa Fe, Texas Zoning Ordinances.
    - i. Request: to allow a structure constructed within the 15-foot rear yard building and 6-foot side yard setbacks to remain in its current location.
    - ii. Location: 15730 North Tower Circle, Santa Fe, Texas; Lot 31 Block 1, Tower Road Estates Phase II.
  - b. **Consideration and possible action regarding BOA 221101** – a variance request regarding sections 4.02.04.E Rear Yard and 4.02.04.F Side Yard, of ARTICLE 4. – ZONING DISTRICTS of the City of Santa Fe, Texas Zoning Ordinances.
    - i. Request: to allow a structure constructed within the 15-foot rear yard building and 6-foot side yard setbacks to remain in its current location.
    - ii. Location: 15730 North Tower Circle, Santa Fe, Texas; Lot 31 Block 1, Tower Road Estates Phase II.
  - c. **Public Hearing – BOA 221102** – a variance request regarding Section 4.02.04E Rear Yard, of ARTICLE 4. – ZONING DISTRICTS of the City of Santa Fe, Texas Zoning Ordinances.
    - i. Request to allow the construction of a structure within the 15-foot rear yard building setback.
    - ii. Location: 10811 28th Street, Santa Fe, Texas; Abstract 48 L Crawford Survey Part of Outlot 426 (426-9) Alta Loma Outlots.

- d. **Consideration and possible action regarding BOA 221102** – a variance request regarding Section 4.02.04E Rear Yard, of ARTICLE 4. – ZONING DISTRICTS of the City of Santa Fe, Texas Zoning Ordinances.
  - i. Request to allow the construction of a structure within the 15-foot rear yard building setback.
  - ii. Location: 10811 28th Street, Santa Fe, Texas; Abstract 48 L Crawford Survey Part of Outlot 426 (426-9) Alta Loma Outlots.

VII. APPEALS

- a. No appeals have been filed this month.

VIII. BUSINESS ITEMS

a. OLD BUSINESS

- i. No old business to consider.

b. NEW BUSINESS

- i. Discussion and direction regarding the Board of Adjustment meeting dates for 2023.
  - 1. January 2, 2023
    - a. Need choose an alternate meeting date.
  - 2. February 6, 2023
  - 3. March 6, 2023
  - 4. April 3, 2023
  - 5. May 1, 2023
  - 6. June 5, 2023
  - 7. July 3, 2023
  - 8. August 7, 2023
  - 9. September 4, 2023
    - a. Need to choose an alternate meeting date.
  - 10. October 2, 2023
  - 11. November 6, 2023
  - 12. December 4, 2023

IX. REPORTS

- a. There are no items to report this month.


X. ADJOURN

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THE CITY OF SANTA FE WILL MAKE EVERY REASONABLE EFFORT TO MAKE ITS MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. REQUESTS FOR ACCOMMODATION SERVICES MUST BE MADE PRIOR TO THE MEETING BY CONTACTING THE CITY SECRETARY AT (409) 925-6412.

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I HEREBY CERTIFY THIS AGENDA WAS POSTED AT SANTA FE CITY HALL BY DECEMBER 4, 2022, AT 7:00 P.M.

  
Matthew Johnson, PE, City Engineer