

CITY OF SANTA FE  
ZONING BOARD OF ADJUSTMENTS  
BUILDING STANDARDS COMMISSION  
DECEMBER 6, 2021, 7:00PM  
CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TX

MINUTES

1. Call to Order

The meeting was called to order at 7:01 p.m.

2. Roll Call

Present: Alec Dobson, David Unger, Dawn Sharp, Wayne Bacot

3. Invocation and Pledge of Allegiance

Wayne Bacot let the Invocation & Pledge of Allegiance

4. Swear in new member

Stacey Baker swore in Alec Dobson

5. Review and approve the minutes from April 5, 2021, and October 18, 2021, meetings.

Alec Dobson made a motion to postpone the approval of the minutes from April 5, 2021 & October 18, 2021, meetings until next BOA meeting due to only two people being present. Seconded, Wayne Bacot. Motion passes.

6. Public Hearing, consideration, and possible action regarding BOA 21-08 Williams described as ABST 149 E MITCHELL SUR LOTS 6, 7 & S ½ OF LOT 5 BLK 31 ALTA LOMA TOWNSITE BEING .298 acres located at 5307 S FM 646 Santa Fe, Texas. Variance: Zoning Ordinance 4.02 Single Family Residential District, Section 4.02.04 F Area Regulations requesting side a side set back reduction from 25 feet to 15 feet for a hard corner lot and submit for permits for a storage building.

Stacey explains that a variance request is being requested for Mr. Williams to build a storage building on a preexisting slab on his property. They have also got letters from their neighbors saying they had no objection for them building the storage shed. The building official had no objections.

Public Hearing opened at 7:08 p.m.

Mrs. Williams comes up and stated they are building a garage to put some antique cars in and some other stuff for more storage. She stated that Eagle Carports would be the one putting up the storage shed.

Public Hearing Closed 7:10 p.m.

Wayne Bacot makes a motion to accept the variance request. Seconded, David Unger. Motion passes.

7. Discussion and possible action: Preliminary review and determination of substandard and/or dangerous structures and give permission to staff to move forward with the substandard dangerous building process for the following properties: 2610 Ave L, 4101 Webb Rd. Space 10, 4101 Webb Rd. Space 9, 5010 Birch, 4936 Birch, 4325 Davis Hall, 6529 S FM 646, 5201 S FM 646, 6524 S FM, 5930 S FM 646, 11702 28<sup>th</sup> ST.

Stacey explains to the board the substandard and dangerous building procedures and how the whole process works. She explains that tonight they are just there for a preliminary review for the ones Marty will be presenting to them, and they will need to make a recommendation on what to do next.

2610 Ave L – Marty Haley explains the owner is deceased, the city has tried contacted the heirs, he stated in the pictures the roof is being caved in, house has been vandalized in the back and garage door as well. 1<sup>st</sup> letter was sent to heirs about a year ago certified and regular mail. Motion made by Wayne Bacot to move forward with the demolition. Seconded by Dawn Sharp. Motion passes

4101 Webb Rd #10 – Marty stated that the owner has taken care of the trailer and demoed it themselves and makes a recommendation to be removed from the list. Motion to accept that it's been removed was made by Wayne Bacot, Seconded by David Unger. Motion passes

4101 Webb Rd. #9 – Marty stated that the owner has taken care of the trailer and demoed it themselves and makes a recommendation to be removed from the list. Motion to accept that it's been removed from the list was made by Wayne Bacot, Seconded by Alec Dobson. Motion passes.

5010 Birch St. – Marty stated that he's been working with the owners for this property for about 4 years, he's met the owners on site multiple occasions, stated each time that they state they would take care of it. He stated that now the roof has caved in and shows it in pictures provided to the board. The building is unsecured. Marty recommends to move forward with the demolition process for this structure. Wayne Bacot makes a motion to move forward with demolition. Seconded by Dawn Sharp. Motion passes

4936 Birch St. – Stacey stated that the county has also contacted the city about this property because they have received complaints about this property. Marty stated that its an unsecure building, windows broken, door open. Marty has spoken to the owner's wife; she has stated that they don't have the funds to tear it down or fix it. Marty recommends to move forward with the demolition process for this structure. Wayne Bacot makes a motion to move forward with demolition. Seconded by Dawn Sharp. Motion passes

4325 Davis Hall Rd- Marty stated that this property they have been working with for about 2 years and stated that the owners have demoed it themselves and makes a recommendation for

it to be removed from the list. Motion to accept that it's been removed was made by Wayne Bacot, Seconded by David Unger. Motion passes

6529 S FM 646 – Steven Skillman comes up and says he is aware is has let the trailer go and he would like a little more time to get more money to put another trailer on the property for his daughter to move in. He requested until the summertime to give him enough time to get it demoed, hauled off and a new one brought to the property that is his intent. No windows are broken out of the trailer as of now. Services to the trailer are not currently connected. Marty stated this trailer is secure and recommends giving him 4 months patching the trailer up from rodents getting in, board up windows, keep grass mowed and rereview his progress in 4 months. Motion made by Wayne Bacot to give Mr. Skillman a 4-month extension and review after that. Seconded by Dawn Sharp. Motion passes.

5201 S FM 646 – Marty stated the house is uninhabited, the roof is collapsed. Marty makes a recommendation for it to be demoed. Wayne Baycot makes a motion for it to be demoed. Seconded by Dawn Sharp. Motion passes

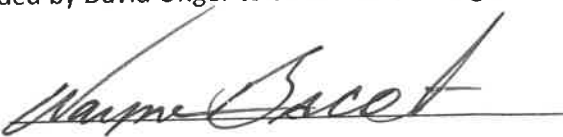
6524 S FM 646 – Marty stated that the building is unsecure, windows broken, siding is off, Stacey has talked to the owner about the property she stated that they understand they need to remove the structure. They use it for storage currently and have asked to extend their time to the end of January after the holidays and they would remove the structure. Stacey stated that she believed they will remove the property on their own because they removed about 3 homes before and every time, she's called them in the past she stated they have always complied. Marty recommends giving an extension until February 1, 2022. Wayne Bacot makes a motion to accept the extension until February 1, 2022. Seconded by Alec Dobson. Motion passes

5930 FM 646 – Marty stated the house is vacant. The door is unsecure, and the roof line is collapsed. Stacey stated the property does have a gate in the front at the driveway, but the back is ungated and open. Marty recommends the house be demoed. Wayne Bacot makes a motion for it to be demoed. Seconded by Dawn Sharp. Motion passes.

11702 28<sup>th</sup> St. – Marty stated he's been working with the owner of this property for about 3 years and each time the owner tells him they are going to fix it, and nothing has been fixed. Marty recommends moving forward to demo. Wayne Bacot makes a motion to move forward with the demo. Seconded by Dawn Sharp. Motion passes.

8. Adjournment

A motion was made by Wayne Bacot and seconded by David Unger to close the meeting at 7:51 p.m. and it passed unanimously.

  
Chairperson

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Stacey Baker, Community Services Director