

**CITY OF SANTA FE, TEXAS**  
**APPLICATION FOR SETTING CULVERTS**

APPLICATION DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

NEW DRIVEWAY OR EXISTING DRIVEWAY: \_\_\_\_\_

EXISTING DRIVEWAY WIDTH: \_\_\_\_\_ NEW DRIVEWAY WIDTH: \_\_\_\_\_  
*(MINIMUM OF 20 FT, NOT TO EXCEED 60 FT, \$10 PER FOOT)*

SIZE OF CULVERTS: \_\_\_\_\_

LOCATION OF CULVERTS: \_\_\_\_\_  
\_\_\_\_\_

COMMENTS AND RECOMMENDATIONS OF THE CITY: \_\_\_\_\_  
\_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_

AMOUNT PAID: \_\_\_\_\_ CASH/CHECK #: \_\_\_\_\_ ISSUED BY: \_\_\_\_\_

**NOTICE:**

Location of culverts must be clearly marked with stakes or paint by permittee. Texas One Call requires 48 hours of notice to properly mark the ditches for utilities, etc. The Santa Fe Street and Drainage Department will be notified once culverts are delivered to the address listed above and Texas One Call has completed the markings. Entrances shall have a minimum width of 20 feet. Open bar ditches of City streets shall not be closed in an amount greater than 40% of the lot or tract frontage width along any given street or 60 feet, whichever is less, to preserve existing storm water detention capacity throughout the community. Culvert sizes and configurations shall be approved by the City of Santa Fe Streets and Drainage Superintendent. Approved inlets shall be installed no less than 32 foot intervals. By issuance of this permit, the City of Santa Fe, Texas, does not assume any responsibility for the replacement of bulwarks, concrete paving, asphalt paving or other paving installed by permittee in connection with the driveway over the culvert in the event adjustments to the culvert become necessary. Permits cost \$10 per foot. Permittee agrees to the above by signing this application.

IDENTIFICATION #: \_\_\_\_\_

TIME: \_\_\_\_\_

LOCATE BY DATE: \_\_\_\_\_