

CITY OF SANTA FE  
PLANNING & ZONING COMMISSION  
REGULAR MEETING  
May 5, 2020  
Via GoToMeeting.com at 7:00 PM

**MINUTES**

1. Call to Order – Meeting called to order by Vince Megale at 7:00 PM
2. Roll Call Present: Gary Smith, Ronnie Whilloby, Glennie Hefner, Wanda Wagner, Vince Megale; Absent: Patsy Cook. Staff present: Diana Steelquist
3. Approval of minutes from April 7, 2020 meeting.  
Motion by Ronnie Willoby to approve the minutes, Seconded by Gary Smith.  
Approved unanimously.
4. Public hearing, consideration and possible action regarding SD 200201 Moran Replat, 3 lots, 1 block, 3.001 acres, being a replat of Lots 2 and 3 of Cambiano Subdivision; located at 4109 and 4117 Ave. M, City of Santa Fe, Galveston County, Texas  
Diana Steelquist addressed the Commission stating the replat was to allow several different family members to have their own lot. Particularly Mr. Moran’s daughter who is trying to get a separate power pole to the small structure she has built.  
Vince Megale opened the public hearing and asked if anyone on-line wanted to speak. No response so the hearing was closed at 7:07 PM.  
Motion to approve the replat was made by Gary Smith and seconded by Ronnie Willoby.  
Motion approved unanimously.
5. Discussion and possible action regarding a draft development agreement for 66 acre mixed use project along FM 1764 (Novelli tracts).  
Diana Steelquist addressed the Commission stating that she had done a preliminary review of the agreement and had notated her comments on the document for the Commission to review. She needed additional input from the Commission. The Commission stated they would like to see a required Traffic Impact study. Also if a one year warranty could be required from the developer before the city accepted any infrastructure and would this be included in the PID. The asked about requiring a performance bond. Commissioner Wagner also noted in Section 7.05 a reference was made to a previous section (6.02), that was not in the document.  
Several Commissioners stated the need to have the PID workshop before they could make any final recommendation on the agreement. Diana stated she had requested

a May 21<sup>st</sup> workshop but had not gotten confirmation from the attorney as of yet. Comments made by the Commission will be forwarded to REME, the applicant.

6. Adjournment – The meeting was adjourned at 7:57 PM.

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Vince Megale  
Chairperson

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Diana Steelquist  
Community Services Director