

CITY OF SANTA FE  
PLANNING & ZONING COMMISSION  
REGULAR MEETING  
JUNE 5, 2018 – 7:00 P.M.  
SANTA FE CITY HALL COUNCIL CHAMBERS  
12002 HWY 6, SANTA FE, TEXAS

**Minutes**

1. Call to Order – 7:03 P.M.
2. Roll Call- Commissioners present: Winnie Corsaro, Donald Davis, Gary Smith, Ronnie Willoughby, Vince Megale, Judith Koleng, Staff present: Diana Steelquist,
3. Invocation and Pledge of Allegiance- Lead by Ronnie Willoughby
4. Consideration and Possible Action regarding approval of meeting minutes for May 1, 2018. Motion to approve by Vince Megale and seconded by Ronnie Willoughby. Motion passed unanimously.
5. Public hearing, consideration and possible action regarding SD – 180501 Esther’s Place, a subdivision of 4.924 acres, 2 lots, 1 block being a replat of Lot 4 of the McGhee subdivision; located at 4817 Avenue P, City of Santa Fe, Galveston County, Texas

Ms. Steelquist addressed the Commission stating that the family wants to subdivide to allow a family member to build a home on half of the property. The public hearing was opened at 7:08 PM. No one from the public spoke and the hearing was closed at 7:09 PM. Motion was made to approve the replat by Vince Megale and seconded by Donald Davis. The motion was approved unanimously.

6. Public hearing, consideration and possible action ZC 18-04 Skaggs, requesting a rezone from Highway Commercial (HC) to Agricultural Residential (AR) for one tract totaling 1.0498 acres located at 6910 S. FM 646, described as Lot 1 of the Skaggs & Jones Subdivision, City of Santa Fe, Galveston County, Texas

Ms. Steelquist addressed the Commission stating that Mr. Skaggs was selling his home at 6910 FM 646 S to his son. The property was subdivided to separate the existing small engine repair business located next door. No change of use is planned for the home site or the business. No new construction is planned. According to Mr. Skaggs, the mortgage company will not lend money for the home site as it is zoned commercial. Therefore, they are seeking to rezone just the home site so a mortgage can be obtained. The public hearing was opened at 7:10 PM. No one spoke at the hearing. The hearing was then closed at 7:11 PM. Motion was made to recommend approval of the rezoning by Gary Smith and seconded by Donald Davis. The motion was approved unanimously.

7. Consideration and Possible Action regarding approval of commercial site plan for car wash addition at 4115 FM 646.

The existing car wash will be adding an automated wash service. The building and landscaping requirements have all been met per Ms. Steelquist.  
Motion to approve the site plan by Vince Megale and seconded by Ronnie Willoughby.  
Motion approved unanimously.

8. Adjournment

The meeting adjourned at 7:17 PM.



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Winnie Corsaro  
Chairperson

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Diana Steelquist  
Community Services Director