

CITY OF SANTA FE
PLANNING AND ZONING COMMISSION
SPECIAL MINUTES
JANUARY 9, 2023 7:00 P.M.
COUNCIL CHAMBER, SANTA FE CITY HALL
12002 HWY 6, SANTA FE, TEXAS 77510

MINUTES

The meeting was called to order at 7:00p.m. by Chairman Glennie Hefner.

ROLL CALL:

Present:

Chairperson Glennie Hefner
Vice Chairperson Wyndee Wagner-McGee
Secretary Ronnie Willoughby
Commissioner Janet Davis
Commissioner Andrew Mills
Commissioner Gary Smith
Commissioner Shannon Wofford

The Invocation and pledge of allegiance was led by Commissioner Shannon Wofford.

Citizens' Comments:

None.

Consideration and possible action: December 5, 2022, regular meeting minute were approved with corrections.

ZONING

None.

PLANS

None.

I. BUSINESS ITEMS

a. OLD BUSINESS

None.

b. NEW BUSINESS

i. Public Hearing – SD 221101 – a final plat of Barba Estates including 2 lots on 1 block. A subdivision of Abstract 15 I R Lewis Survey Tract 15-2. Located at 3217 Tower Road, Santa Fe, Texas.

Building Official Ray Burgess explained to the commission that the final plat of Barba Estates complies with the setback in the ordinances of the City of Santa Fe.

The public hearing was opened at 7:05p.m.

There were no public comments.

The public hearing was closed at 7:05p.m.

ii. Consideration and possible action regarding SD 221101 – a final plat of Barba Estates including 2 lots on 1 block. A subdivision of Abstract 15 I R Lewis Survey Tract 15-2. Located at 3217 Tower Road, Santa Fe, Texas.

Chairperson Glennie Hefner asked, "Where on the plat does it show the change of zone?"

Building Official Ray Burgess informed Mrs. Hefner the change was note 11 and 12 on the plat.

Acting City Manager Alun Thomas explained to the commissioners there was an extra note, note 16, that states "No building permit shall be issued for Lot 2 until improvements for 1st Street, as shown hereon, have been completed by current property owners and said improvements have been approved by the City of Santa Fe."

Motion by Chairperson Glennie Hefner to approve the final plat of Barba Estates including 2 lots on 1 block. A subdivision of Abstract 15 I R Lewis Survey Tract 15-2. Located at 3217 Tower Road, Santa Fe, Texas, seconded by Commissioner Andrew Mills. The motion passed the roll call vote unanimously.


II. REPORTS

None.

III. DISCUSSIONS

None.

Motion by Chairperson Glennie Hefner to adjourn. The motion passed and the meeting adjourned at 7:10p.m.



Chairperson Glennie Hefner

ATTEST:



Secretary Ronnie Willoughby