

CITY OF SANTA FE
PLANNING AND ZONING COMMISSION
REGULAR MINUTES
FEBRUARY 7, 2023, 7:00 P.M.
COUNCIL CHAMBER, SANTA FE CITY HALL
12002 HWY 6, SANTA FE, TEXAS 77510

MINUTES

The meeting was called to order at 7:00 p.m. by Chairperson Glennie Hefner.

ROLL CALL

Present

Chairperson Glennie Hefner

Vice Chairperson Wyndee Wagner-McGee

Secretary Ronnie Willoughby

Commissioner Janet Davis

Commissioner Andrew Mills

Commissioner Gary Smith

Commissioner Shannon Wofford

Absent

None

The invocation and pledge of allegiance was led by Shannon Wofford.

CITIZENS' COMMENTS

There were no comments from citizens.

Consideration and possible action: approval of the minutes from the January 3, 2023 Regular Meeting and the January 9, 2023 Special Meeting were approved as presented.

ZONING

None.

PLANS

- a. **Consideration and possible action regarding a Corridor Development Standards Zoning Permit:** RE/MAX Crossroads Realty site and landscaping plan review, located on the southeast corner of Avenue L and FM 1764.

City Engineer Matthew Johnson presented the site and landscaping plans. Mr. Johnson explained that the minor plat had previously been approved and met all requirements for the corridor development standards.

Motion by Commissioner Andrew Mills to approve the Corridor Development Zoning Permit RE/MAX Crossroads Realty site and landscaping plan review, located on the southeast corner of Avenue L and FM 1764. Motion seconded by Wyndee Wagner-McGee. Motion passed unanimously.

BUSINESS ITEMS

OLD BUSINESS

None.

NEW BUSINESS

- i. **Consideration and possible action regarding SD 230101** – a final plat of Tower Road Estates Phase III including 36 lots and 2 reserves on 1 block. A subdivision of Abstract 15 I Lewis Survey Part of Block A (1-1-3) Eureka Orchard Subdivision Number 1. Located on the east side of Tower Road, approximately 1,300 feet north of Williams Street, Santa Fe, Texas.

City Engineer Matthew Johnson presented the final plat of Tower Road Estates Phase III, including 36 lots and 2 reserves on 1 block. Mr. Johnson noted the title block on the final plat reads 36 lots, 1 block, and 2 reserves, which will be corrected to show 36 lots, 1 block, and 3 reserves on the mylar. Mr. Johnson explained the final plat will not be signed until the infrastructure is complete and inspected.

Motion by Commissioner Ronnie Willoughby to approve the final plat of Tower Road Estates Phase III, including 36 lots and 2 reserves on 1 block A subdivision of Abstract 15 I Lewis Survey, Eureka Orchard Subdivision Number 1, Block A (1-1-3). Santa Fe, Texas, on the east side of Tower Road, about 1,300 feet north of Williams Street. Motion seconded by Chairperson Glennie Hefner. Motion passed unanimously.

REPORTS

- a. SD 221102: Minor Plat of El Mar, being 0.2595 acres, containing one lot on one block.
- b. SD 221103: Armour Homes Minor Plat, being 0.314 acres, containing one lot on one block.
- c. SD 221201: Doreck Minor Plat, being 1.129 acres, containing one lot and one block.


City Engineer Matthew Johnson provided information on the approved plats.

DISCUSSIONS

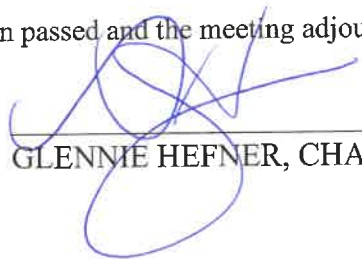
None.

Motion by Secretary Ronnie Willoughby to adjourn. The motion passed and the meeting adjourned at 7:16 p.m.

ATTEST:



RONNIE WILLOUGHBY, SECRETARY



GLENNIE HEFNER, CHAIRPERSON