

CITY OF SANTA FE
PLANNING AND ZONING COMMISSION
REGULAR MINUTES
JANUARY 3, 2023 7:00 P.M.
COUNCIL CHAMBER, SANTA FE CITY HALL
12002 HWY 6, SANTA FE, TEXAS 77510

MINUTES

The meeting was called to order at 7:00p.m. by Chairman Glennie Hefner.

ROLL CALL:

Present:

Chairperson Glennie Hefner
Commissioner Janet Davis
Commissioner Andrew Mills
Commissioner Gary Smith
Commissioner Shannon Wofford

Absent:

Vice Chairperson Wyndee Wagner-McGee, excused.
Secretary Ronnie Willoughby, excused.

The Invocation and pledge of allegiance were led by Commissioner Shannon Wofford.

Citizens' Comments:

None.

Consideration and possible action: December 5, 2022, regular meeting minute approval was postponed pending correction of grammatical errors.

ZONING

None.

PLANS

None.

I. BUSINESS ITEMS

a. OLD BUSINESS

None.

b. NEW BUSINESS

i. Public Hearing – SD 221101 – a final plat of Barba Estates including 2 lots on 1 block. A subdivision of Abstract 15 I R Lewis Survey Tract 15-2. Located at 3217 Tower Road, Santa Fe, Texas.

City Engineer Matthew Johnson reviewed the final plat of Barba Estates with the commission.

The public hearing was opened at 7:08p.m.

Edward Barba, 3217 Tower Rd., Santa Fe, Texas, explained to the commission that he was completing the sale of Lot 1 and planned to apply the proceeds to build 1st Street, which will be renamed later. Mr. Barba stated that he needed the final plat approved before selling lot 1 and that he would not sell lot 2 until 1st Street was completed.

The public hearing was closed at 7:30p.m.

ii. Consideration and possible action regarding SD 221101 – a final plat of Barba Estates including 2 lots on 1 block. A subdivision of Abstract 15 I R Lewis Survey Tract 15-2. Located at 3217 Tower Road, Santa Fe, Texas.

Commissioner Janet Davis noted that the final plat did not comply with the City of Santa Fe's ordinances regarding setbacks. It was also noted that the final plat listed the Residential 1 (R-1) instead of Agricultural Residential (AR).

Motion by Commissioner Gary Smith to postpone the agenda item until the final plat followed the setback ordinance, and the proper zoning was listed on the final plat, seconded by Commissioner Shannon Wofford. The motion passed the roll call vote unanimously.


II. REPORTS

None.

III. DISCUSSIONS


None.

Motion by Chairperson Glennie Hefner to adjourn. The motion passed and the meeting adjourned at 7:45p.m.



Chairperson Glennie Hefner

ATTEST:



Secretary Ronnie Willoughby