

CITY OF SANTA FE
PLANNING AND ZONING COMMISSION
SPECIAL MINUTES
AUGUST 23, 2022, 7:00 P.M.
COUNCIL CHAMBER, SANTA FE CITY HALL
12002 HWY 6, SANTA FE, TEXAS 77510

MINUTES

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Glennie Hefner

II. ROLL CALL:

Present:

- a. Glennie Hefner
- b. Wyndee Wagner-McGee
- c. Janet Davis
- d. Shannon Wofford
- e. Andrew Mills

Absent: Ronnie Willoughby & Gary Smith

III. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and Pledge of Allegiance to the U.S Flag and to the Texas Flag was given by Shannon Wofford.

IV. APPROVAL OF MINUTES

- a. No meeting minutes are to be approved.

V. ZONING

- a. No zoning items for consideration this month.

VI. PLANS

- a. No plans for consideration this month.

VII. BUSINESS ITEMS

a. OLD BUSINESS

- i. No old business for consideration.

b. NEW BUSINESS

- i. Public hearing, consideration, and possible action for SD220311, MITTEN FAMILY TRUST SUBDIVISION PRELIMINARY PLAT OF 2 LOTS ON 1 BLOCK; PART OF OUTLOT 112 AND OUTLOT 113 ALTA LOMA OUTLOTS (4143 AVENUE F, SANTA FE, TEXAS).

Public Hearing Opened at 7:09 p.m.

Closed Public Hearing at 7:10 p.m.

Andrew Mills asked about the road at the end being extended. Matt the City Engineer advised Mr. Mills that was already approved in variance prior to this meeting.

Wyndee Wagner-McGee makes a motion to approve the Mitten family preliminary plat. Seconded by Andrew Mills. The motion passes unanimously.

- ii. Consideration, discussion, and possible action regarding the approval of SD220311, MITTEN FAMILY TRUST SUBDIVISION FINAL PLAT OF 2 LOTS ON 1 BLOCK; PART OF OUTLOT 112 AND OUTLOT 113 ALTA LOMA OUTLOTS (4143 AVENUE F, SANTA FE, TEXAS).

Wyndee Wagner-McGee makes a motion to approve the final plat of the Mitten Family Trust. Seconded by Andrew Mills. The motion passes unanimously.

- iii. Public hearing, consideration, and possible action for SD 22035 JD WAGNER SUBDIVISION PRELIMINARY PLAT OF 3 LOTS ON 1 BLOCK; ABSTRACT 1 M AUSTIN SURVEY PART OF LOT 277 THAMANS 2ND SUBDIVISION (2730 AVENUE S, SANTA FE, TEXAS).

Public Hearing opened at 7:15 p.m.

Wyndee Wagner-McGee recuses herself for item number two because she is related to the owners, and she is the owner of item number three.

Jason Wagner comes up and introduced himself is the owner of the property and stated him and his wife bought the land along time ago in the event their kids could live there one day and trying to get it set up so they could build themselves a home there in their neighborhood.

Teighlor Marsalis located at 13126 4 ½ was concerned about where the street would go for the lots. She stated there's 4 ½ and Ave S and wanted to know if the owners of the property were going to be responsible or would it be city built. Matt advised Ms. Marsalis this was a private right of way, and the city wouldn't have any maintenance or construction activities related to this project that it would be the owner's responsibility to maintain the road.

Public Hearing closed at 7:17 p.m.

Andrew Mills makes a motion to approve the Wagner preliminary plat. Seconded by Janet Davis. The motion passes unanimously.

- iv. Consideration, discussion and possible action regarding the approval of SD 22035 JD WAGNER SUBDIVISION FINAL PLAT OF 3 LOTS ON 1 BLOCK; ABSTRACT 1 M AUSTIN SURVEY PART OF LOT 277 THAMANS 2ND SUBDIVISION (2730 AVENUE S, SANTA FE, TEXAS).

Janet Davis makes a motion to approve the Wagner final plat. Seconded by Andrew Mills. The motion passes unanimously.

- v. Public hearing, consideration, and possible action for SD 220304 GW MCGEE SUBDIVISION PRELIMINARY PLAT OF 4 LOTS ON 1 BLOCK; ABSTRACT

1 PAGE 8 SOUTH HALF OF LOT 264 THAMANS 2ND SUBDIVISION (2933 AVENUE S, SANTA FE, TEXAS).

Grady McGee stated him, and his wife bought the property in 2019 and hopes to divide it as shown in the plans with no zoning changes or variances.

Public Hearing opened at 7:20 p.m.

Public Hearing closed at 7:21 p.m.

Andrew Mills was concerned about lot 4 if behind it would be landlocked. It was stated that it wouldn't be landlocked because the private road will be built and accessible.

Andrew Mills makes a motion to approve the McGee preliminary plat. Seconded by Janet Davis. The motion passes unanimously.

- vi. Consideration, discussion and possible action regarding the approval of SD 220304 GW MCGEE SUBDIVISION FINAL PLAT OF 4 LOTS ON 1 BLOCK; ABSTRACT 1 PAGE 8 SOUTH HALF OF LOT 264 THAMANS 2ND SUBDIVISION (2933 AVENUE S, SANTA FE, TEXAS).

Andrew Mills makes a motion to approve the McGee final plat. Seconded by Janet Davis. The motion passes unanimously.

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VIII. CITIZEN COMMENTS

- a. Any person with city-related business not on this agenda who has signed in may speak to the Commission. Time is limited to three minutes. In compliance with the Texas Open Meetings Act, the Planning and Zoning Commission may not deliberate on the comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours. Any person with city-related business that is on this agenda is encouraged to speak to the Commission under the relevant agenda item.

No citizen comments

IX. REPORTS

- a. Minor Plats approved
 - i. No minor plats approved since the last meeting.

X. DISCUSSIONS

- a. Discussion and direction regarding the text amendments proposed at the previous Commission meeting.

Matt Johnson, the City Engineer advised that Mr. Mills wasn't at the last meeting, and he would be forwarding the text to him. Mr. Johnson also advised he hasn't received anyone comments on the proposed text amendments and would like the commissioners to send him their notes to start working on the changes and respond to anyone's comments.

- b. Briefing, discussion, and direction: Solicitation and development of possible future planning and zoning related legislation recommendations to the City Council and prioritization of the same.

Matt Johnson, the City Engineer advised this was a proposed item and if the commissioners had anything that they felt the staff should start working on for proposed ordinance changes. Mr. Mills would like the public to be able to get in touch with city staff when needed.

XI. ADJOURN

Janet Davis makes a motion to adjourn at 7:30 p.m. The motion passes unanimously.



Vice Chairman



Secretary