

CITY OF SANTA FE
PLANNING & ZONING COMMISSION
MINUTES
MAY 3, 2022, 7:00PM
SANTA FE CITY HALL CONFERENCE ROOM
12002 HWY 6, SANTA FE, TEXAS

MINUTES

1. Call to Order

Ronnie Willoughby called the meeting to order at 7:03p.m.

2. Roll Call

Tim Clark, Ronnie Willoughby, Glennie Hefner, Wyndee Wagner-Mcgee, Gary Smith, John Dickerson: Present

3. Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance to the U.S. Flag was led by Gary Smith.

4. Approval of minutes from the April 5, 2022, meeting

Motion made by Glennie Hefner and seconded by Wyndee Wagner-Mcgee. All approved.

5. Consideration and possible action: Election of a Chairperson, a Vice-Chairperson, and a Secretary

Wyndee Wagner-Mcgee. makes a motion to elect Glennie Hefner as the Chairperson. Ronnie Willoughby, seconded. Motion passes. John Dickerson makes a motion to elect Wyndee Wagner-Mcgee. as Vice-Chairperson. Glennie Hefner seconded the motion. Motion passes. Glennie Hefner makes a motion to elect Ronnie Willoughby as the Secretary. Wyndee Wagner-Mcgee., seconded. Motion passes.

6. Consideration and possible action: Development of recommended legislation for the City Council regarding the establishment of an age limit for manufactured homes that are brought into Santa Fe

The city currently has an inspection process before a manufactured home is brought to Santa Fe. Marty states that there should be a date established for the age limit of the manufactured home prior to bringing it in the city. A motion to postpone to July meeting was made by Wyndee Wagner-Mcgee. Seconded by Ronnie Willoughby. Motion passes.

7. Consideration and possible action: Development of recommended legislation for the City Council regarding the use of trailers, containers, shipping containers, commercial boxes, vehicles, or similar structures as accessory buildings

The commission discussed in length there should be certain guidelines they should follow which include being in the backyard, follow setbacks, crushed concrete, or concrete slabs. They would like to postpone until July for further discussion.

8. Briefing, discussion, and direction: Solicitation and development of possible future planning and zoning related legislation recommendations to the City Council, and prioritization of the same
The commission discussed allowing houses in highway commercial zoned areas, getting city emails for P&Z commission members, attending P&Z training in the future, and how far can you subdivide from a developed road. Postponed until July for further discussion.
9. Briefing, discussion, and direction: Concerning willingness of Commission Members Tim Clark and John Dickerson, Jr. to be considered for reappointment to the Planning and Zoning Commission for a two-year term to expire May 2024.
Tim Clark and John Dickerson both agreed to continue to serve on the Commission for another term.
10. Adjournment
Motion made by Ronnie Willoughby to adjourn meeting at 8:29p.m. Seconded by Glennie Hefner.
All in favor


Chairperson

