

CITY OF SANTA FE
PLANNING & ZONING COMMISSION
SPECIAL MEETING MINUTES
FEBRUARY 2, 2021 – 7:00 P.M.
SANTA FE CITY HALL COUNCIL CHAMBERS
12002 HWY 6, SANTA FE, TEXAS

MINUTES

1. Call to Order – 7:00 pm
2. Roll Call Present: Glennie Hefner, Wanda Wagner, Ronnie Willoughby, Patsy Cook. Staff: Diana Steelquist, Kali Williams
3. Invocation and pledge - Invocation and pledge by Ronnie Willoughby
4. Approval of minutes from January 5, 2021 meeting

Motion to approve the minutes as written by Glennie Hefner, seconded by Wanda Wagner. Approved unanimously.

5. Public hearing, consideration, and possible action regarding SD 201204 Sullivan replat. Being a Replat for 2 lots, 1 block, 3.70 acres, being part of Outlot 117, Alta Loma Outlots; located at 3714 Avenue E ½, City of Santa Fe, Galveston County, Texas

Carla Winters would like to subdivide this tract into two lots. It is zoned neighborhood commercial and will not be used for residential use. Josh Sullivan would like to purchase back lot. Has a large utility easement that crosses the property and makes the property almost unusable. Diana recommends approval. Open to public at 7:04pm. George Pearson 11402 7th Street Santa Fe Tx. Owns property right behind the property in question. The surveyor put stakes on his property, about 8 foot inside his property line. Mr. Pearson was advised to speak with the surveyor. Close to public at 7:15pm. Motion to approve by Glennie, seconded by Ronnie. Approved unanimously.

6. Public hearing, consideration, and possible action regarding SD 210101 Acqua Estates 3 Lots, I Block, .09097 acres located at 3700 Avenue S, City of Santa Fe, Galveston County, Texas

Bluefish Construction updated the plat with the zone change when it was approved at the last meeting. Diana recommends approval to subdivide into 3 lots. Open to public at 7:18pm


and closed to public at 7:19pm. Motion to approve by Wanda, seconded by Glennie. Approved unanimously.

7. Public hearing, consideration and possible action regarding SD 200501 Final Plat of Replat Lot 6 of Tibaldo Subdivision, 4 Lots, 1 Block, 6.3378 acres located in the 6300 block of Tibaldo Lane, City of Santa Fe, Galveston County, Texas

Wanda Wagner excused herself because of possible conflict of interest. Approved the preliminary plat for the subdivision over the summer. They had to submit plans for a road. Those have been received. Its now time to approve final plat and the road can be built. Once that is complete, the final plat can be filed. Zoned AR meets the requirements, the road is planned to be private. The issue that has arisen is Paul Tibaldo has passed away. So they will need to figure a new signer on the plats. Waiting on probate or affidavit of heirship. Diana recommends approval. Motion to approve by Glennie, seconded by Patsy. Approved unanimously.

8. Adjournment - Meeting was adjourned at 7:23pm


Ronnie Willoughby, Chair


~~Diana Steelquist, Director of Community Services~~
Stacy Baker - Interim