

**CITY OF SANTA FE
PARK AND RECREATION BOARD
SPECIAL MEETING
FEBRUARY 19, 2024 5:30 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 5:36 p.m. by Chairperson Rebecca Martinez.

II. Administration of the Oath of Office and Statement of Officer for newly appointed members of the Park and Recreation Board: Board Member Kara Campbell, Board Member Peggy Fulmer, and Board Member Nina Cederburg; for a two-year term to expire in February 2026

Communications Specialist Laurie Tollett administered the Oath of Office and Statement of Officer for newly appointed Board Members Peggy Fulmer and Kara Campbell. Nina Cederburg was not in attendance and was, therefore, not sworn in.

Roll Call: Present: Chairperson Rebecca Martinez
Board Member Chris Bozeman
Board Member Mike Winburn
Board Member John Murello
Board Member Peggy Fulmer
Board Member Kara Campbell

Appointed but absent: Nina Cederburg

The Invocation was given by outgoing Board Member Bill Pittman, who then led those present in the Pledge of Allegiance to the U. S. Flag and to the Texas Flag.

V. Presentation of Service Awards for Exiting Board Members

Chairperson Martinez presented outgoing Board Member Bill Pittman with a plaque in appreciation of his service to the Park and Recreation Board. Awards were scheduled to be presented to outgoing Board Members Joanne Woolsey and Jeannie Thielemann; however, neither attended this meeting.

VI. Presentation and approval of Minutes: 11/27/2023 Regular Meeting and 1/29/2024 Special Meeting

Motion by Board Member Bozeman to approve the Minutes of the Regular Meeting on November 27, 2023, and the Special Meeting on January 29, 2024, seconded by Board Member Murello. The motion passed unanimously.

VII. Citizens' Comments:

There were no comments from citizens.

VIII. Business:

A. Old Business:

1. Discussion and direction: Involvement and duties of Park and Recreation Board members for the Annual Easter Egg Hunt to be held on March 23, 2024

Chairperson Martinez advised that outgoing Board Member Pittman has historically been the person who dressed up as the Easter Bunny for the Annual Easter Egg Hunt, and that since he is no longer on the Board, they would need to find a volunteer to wear the Easter Bunny suit. Since no one on the Board was able to commit to it, Chairperson Martinez said that she would ask her 15-year-old son.

Chairperson Martinez stated that she would contact Ms. Sunseri at Santa Fe High School to recruit the Honor Society and Student Council students to stuff the plastic eggs with candy before Spring Break. Chairperson Martinez advised Communications Specialist Laurie Tollett that she would need a City credit card this week to buy the plastic eggs and other supplies for the Easter Egg Hunt.

The following tasks still need to be completed in preparation for the Annual Easter Egg Hunt:

- The Shriners have not contacted the City regarding balloon animals for the event.
- Bill Pittman has the backdrop for the Easter Bunny booth. Board Member Winburn stated that he can pick up the backdrop and keep it at his barn.
- The chair that the Easter Bunny sits in is currently located in front of Honey Bee Boutique and will need to be picked up
- No face painting booth at this event
- Prize baskets will be located under the pavilion

2. Consideration and possible action: Purchasing Park and Recreation Board member shirts to be worn at Board events

Community Services Director Georgia Carmack was not in attendance, but relayed the message that she would be purchasing the shirts from Scribbles, but wanted to wait until the new members of the Park and Recreation Board were appointed to get shirt preferences. It was decided among the Board members that they would like polo-type shirts as opposed to T-shirts, and Chairperson Martinez was collecting shirt sizes from everyone.

B. New Business:

1. Discussion and direction: Acquisition of future park equipment for park facilities

Santa Fe Lions Club Members Carol Mitchell and Diane Miller gave a slideshow presentation regarding adaptive park equipment as a follow-up to their first presentation at the Park and Recreation Board meeting on October 16, 2023. They discussed possibly purchasing an adaptive swing to replace the broken swing at Joe A. Tambrella Park, as well as contributing to the repair and redesign of the sensory wall.

The Board tabled any decision until Community Services Director Georgia Carmack is able to attend, as she is out sick.

2. Discussion and direction: Plans for the future park development at Behringer-Tully Field

Community Services Director Georgia Carmack was absent and requested prior to the meeting that any New Business be tabled until next month's meeting.

3. Discussion and direction: Fundraising opportunities for future park developments

Community Services Director Georgia Carmack was absent and requested prior to the meeting that any New Business be tabled until next month's meeting.

4. Discussion and direction: Goal assessment to update the Park and Recreation Board Master Plan

Community Services Director Georgia Carmack was absent and requested prior to the meeting that any New Business be tabled until next month's meeting.

5. Consideration and possible action: Confirm events to be held by the Park and Recreation Board during Spring 2024

Community Services Director Georgia Carmack was absent and requested prior to the meeting that any New Business be tabled until next month's meeting.

IX. Request for Future Agenda Items

Chairperson Martinez asked that future agenda items include the following:

- Finalizing the Annual Easter Egg Hunt preparations
- All New Business originally scheduled for today's meeting
- Submitting shirt sizes to Community Services Director Georgia Carmack so that she can order Park and Recreation Board shirts

X. Scheduling future meetings

Chairperson Martinez requested that a Special Meeting be held on Monday, March 11, 2024, instead of the Regular Meeting that is scheduled for Monday, March 18, 2024, due to March 18 falling during Spring Break and only being a few days before the Annual Easter Egg Hunt. Communications Specialist Laurie Tollett informed Chairperson Martinez that there is a Zoning Board of Adjustment meeting scheduled for Monday, March 11, 2024, at 7:00p.m., so the Park and Recreation Board would still be able to have a meeting at 5:30 p.m. if they were able to adjourn the meeting by 6:50 p.m.

Motion by Board Member Winburn to adjourn. The motion passed and the meeting adjourned at 6:20 p.m.

ATTEST:



Georgia Carmack, Community Services Director


Rebecca Martinez, Chairperson