

**CITY OF SANTA FE
PARK AND RECREATION BOARD
SPECIAL MEETING
JULY 31, 2023 5:30 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 5:30 p.m. by Chairperson Rebecca Martinez.

Roll Call: Present: Chairperson Rebecca Martinez
Board Member Bill Pittman
Board Member Rusty Schroeder
Board Member Mike Winburn
Board Member Jeannete Woolsey
Board Member Chris Bozeman
Board Member Jeannie Theilemann
Board Member Jeannette Woolsey, arrived at 5:38 p.m.

Absent: None

The Invocation was led by Board Member Pittman. The Pledge of Allegiance to the U.S. Flag and to the Texas Flag were led by Board Member Pittman.

IV. Citizens' Comments

(Any person with city-related business not on this agenda may speak to the Park and Recreation Board. Time is limited to three (3) minutes. In compliance with the Texas Open Meetings Act, the Park and Recreation Board may not deliberate on the comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.)

Hana Case with Friends of the Library pitched the idea of coordinating a 5K/Fun Run to be held in November near the Mae S. Bruce Library or Runge Park in conjunction with the Heritage Festival, which is organized by the Santa Fe Chamber of Commerce. Ms. Case stated that she had not yet approached Santa Fe Chamber of Commerce President Gina Bouvier about the idea.

Ms. Case stated that she and other members of the Friends of the Library group suggested hosting a 5K, along with a Kids Run and a pet walk, to include as many people as possible. Ms. Case added that the event should have trophies and showed the Board a plaque she received in the 1996 run. Ms. Case added that she had run a 5K in Santa Fe in 1996 and that she does not believe that there has been another in Santa Fe since.

V. Business:

A. Old Business:

- 1. Discussion: Successes and lessons learned during the Back-to-School Bash event organized by HIS Ministries on July 29, 2023**

Board Member Theilemann stated that she and Board Member Schroeder assisted with serving food at the Back-to-School Bash, located at Santa Fe High School, which served 600 Santa Fe Independent School District students and their families. The students, who had been preregistered for the event, received, free of charge, backpacks filled with school supplies, shoes, underclothes, and haircuts. Students and their families were treated to snocones, hot dogs, corn dogs, chips, and water, all of which were also at no charge to them.

Board Member Theilemann said that there were approximately 40 – 50 volunteers in total for the event. Board Member Schroeder added that the attendees did not spend a lot of time outside, including the bounce houses, presumably because of the heat, stopping only at the concession area on their way out. Board Member Schroeder publicly commended the food vendor, K's Concessions, for its professional, efficient setup.

Board Member Schroeder recommended having a translator for future Back-to-School Bashes, in order to serve Spanish-speaking students and their families more adequately.

Board Member Pittman asked whether the Board should continue sponsoring the food for next year's Back-to-School Bash or if it should sponsor shoes, as suggested in a previous Park and Recreation Board meeting by HIS Ministries Director Janet Jamme. Chairperson Martinez informed the Board that while the cost of sponsoring the shoes would be about the same as sponsoring the food, sponsoring the shoes would require more volunteers. Board Member Pittman recommended checking with Ms. Jamme to see if Dayspring Church will continue to sponsor the shoes next year.

B. New Business:

1. Discussion and direction: Involvement and duties of Park and Recreation Board members for the Pocket Market Music Fest.

Community Services Department Director Georgia Carmack stated that she and Evelyn Hayes, coordinator of the Pocket Market Music Fest, are working on the musicians' contracts. Chairperson Martinez advised the Board that Ms. Hayes will be present at the next Regular Meeting of the Park and Recreation Board on August 21, 2023, to go over the final details of the event and to answer any questions. Board Member Pittman informed the Board that the use of a generator has been donated.

2. Consideration and possible action: Involvement and duties of Park and Recreation Board members for the Final Run at Behringer-Tully Field

Community Services Department Director Carmack updated the Board on the tasks that are already in progress in preparation for the Final Run at Behringer-Tully Field event being held on Saturday, September 2, 2023, stating that the maintenance department of Santa Fe Independent School District mowed the grounds the prior week, and that the City of Santa Fe Park Maintenance Crew has been clearing out the fence line.

Board Member Schroeder volunteered to till and mow the infield prior to the event. Board Member Pittman noted that a portion of the fence line will need to be removed to make room for the food trucks and for parking.

Chairperson Martinez and Ms. Carmack advised that there are baseball bases in a storage area at the field. Ms. Carmack also stated that she will be going to the field to inventory items that may be used as auction items to raise money to convert the field into a park. Board Member Pittman offered to secure the rental of four PortoCans.

Ms. Carmack advised the Board that she will take care of contracting the food truck vendors. Board Member Pittman offered to produce 500 commemorative wooden tokens to be used to show for a free concession item from one of the food trucks. Board Member Bozeman agreed to inquire about music and an emcee for the event.

Ms. Carmack added that Dean Evans, a reporter from the Galveston County Daily News who also has a history of playing baseball at Behringer-Tully Field, reached out to her with an offer to write an article on the event.

Ms. Carmack stated that event flyers have been printed and will be distributed to area businesses. In response to a question from the Board, Communications Specialist Laurie Tollett responded that there has been an event posted on Facebook with 71 responses so far.

Ms. Carmack and Board Member Bozeman will be working on getting tents. Lions Club Member Terri O'Connell offered to loan the use of chairs and tables from her employer.

The Board discussed the field events, such as: sack races, frisbee toss, three-legged race, pitch, run the bases, etc. The Board also discussed field event prizes and auction items.

Ms. Tollett will create a questionnaire to have event attendees complete with options on what they want to see Behringer-Tully Field become.

3. Discussion, direction, and possible action: Review of Park and Recreation Board logo options to be presented to City Council for approval.

Community Services Department Director Georgia Carmack designed five logos for the Park and Recreation Board to choose as their logo. Chairperson Martinez made a motion to choose Logo Number 5 as the logo for the Park and Recreation Board. Board Member Bozeman seconded the motion and the motion passed unanimously. The logo will be presented at the City Council meeting for final approval.

VI. Request for future agenda items

The Board discussed finalizing the details of the Pocket Market Music Fest at the next meeting, as well as a copy of the Park and Recreation Board budget.

VII. Scheduling future meetings

The next meeting will be the Regular Meeting on Monday, August 21, 2023, at 5:30 p.m.

VIII. Adjournment

Board Member Pittman made a motion to adjourn, and the meeting adjourned at 6:37 p.m.


Chairperson Rebecca Martinez


Community Services Director Georgia Carmack