

**SANTA FE PARK AND RECREATION BOARD
MEETING OF THE BOARD OF DIRECTORS
DATE: MAY 15, 2023, AT 5:30 PM
SANTA FE CITY HALL COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 5:41 p.m. by Chairperson Rebecca Martinez

Roll Call: Present: Chairperson Rebecca Martinez
Board Member Jeannie Theilemann
Board Member Chris Bozeman
Board Member Mike Winburn
Board Member Rusty Schroeder
Board Member Joanne Woolsey – arrived at 5:51 p.m.

Absent: Board Member Bill Pittman

Chief Building Official/Acting Director of Community Services Ray Burgess gave the Invocation. Chairperson Rebecca Martinez led the Pledge of Allegiance and the Texas Pledge.

Citizens/Guest Comments

Evelyn Hayes, the coordinator for the Santa Fe Pocket Market, which is held on the last Saturday of each month from 10:00 a.m. – 2:00 p.m. at Joe A. Tambrella Park, spoke to the Park and Recreation Board regarding her request to hold a music festival (tentatively referred to as 'Pocket Fest') on September 30, 2023, at Joe A. Tambrella Park from 11:00 a.m. – 6:00 p.m. Mrs. Hayes plans to have the festival end at 6:00 p.m. to respect the residents who live in the surrounding area in regard to any noise or traffic.

Mrs. Hayes explained that she would like to hire between four and six bands, ranging from reggae and folk to country music, and bring in vendors and food trucks. Mrs. Hayes is requesting \$7,000.00 in funding assistance from the Santa Fe Park and Recreation Board to hold the festival, the proceeds of which would benefit Santa Fe Family Services.

Chairperson Rebecca Martinez informed Mrs. Hayes that in order for the Santa Fe Park and Recreation Board to sponsor the event, admission would need to be free to the public.

When asked by Board Member Rusty Schroeder where the bands would be playing, Mrs. Hayes responded that they would be at the pavilion that is currently in place at

the park. She added that patrons would be able to bring blankets or chairs for lawn seating.

Chairperson Martinez gave a deadline of July 15, 2023, to Mrs. Hayes to submit the artwork with an outline of the details of the event to the Park and Recreation Board so that City staff can submit to Clear Channel Outdoors for display on the digital billboard located on Highway 6.

Board Member Schroeder discussed ideas about different levels of sponsorship that Mrs. Hayes could request from donors/advertisers.

Chairperson Rebecca Martinez made a motion to approve the \$7,000.00 sponsorship for the music festival by the Santa Fe Park and Recreation Board with the contingency that Evelyn Hayes provide more details, such as the line-up of bands and the expenses involved for the festival. Board Member Chris Bozeman seconded the motion and the motion passed unanimously.

Presentation and Approval of Minutes from March 29, 2023 Meeting.

Board Member Jeannie Theilemann made a motion to approve the Minutes of the March 29, 2023, Regular Meeting. Board Member Chris Bozeman seconded the motion and the motion passed unanimously.

Discussion – Comments – Old Business/Events:

a. Upcoming Events

1. Spring/Summer Events

The Park and Recreation Board members discussed the Easter Egg Hunt that took place on April 1, 2023, at Joe A. Tambrella Park. Chairperson Rebecca Martinez mentioned that the Park and Recreation Board received a donation of Easter eggs from the Galveston County Fair & Rodeo Association.

2. Back to School in conjunction with Santa Fe Independent School District

Board Member Jeannie Theilemann discussed how the Park and Recreation Board might assist with the Community Support Alliance's Back to School Bash that is scheduled for July 29, 2023, from 9:00 a.m. – 2:00 p.m. at Santa Fe High School. She further explained that the Back to School Bash was created to benefit Santa Fe Independent School District students. Board Member Joanne Woolsey recommended helping to entertain the students by setting up a bounce house.

Chairperson Rebecca Martinez made a motion to table any action until the Park and Recreation Board has more information on the Back to School Bash. Board Member Chris Bozeman seconded the motion and the motion passed unanimously.

Announcements

Chairperson Rebecca Martinez stated that she had received an update from Keep Santa Fe Beautiful that one sign was installed at Joe A. Tambrella Park and another at Mae S. Bruce Therapeutic Garden that explain the meaning of the hearts and benches that are installed at both parks. She further explained that Keep Santa Fe Beautiful is seeking bids for signs for the bollard fence, as well.

Chairperson Martinez stated that the Park and Recreation Board will be voting on allocating remaining funds to hire a professional arborist to trim the pecan and oak trees at the Mae S. Bruce Therapeutic Garden.

Schedule Future Meeting(s)

The next Regular Park and Recreation Meeting has been scheduled for June 19, 2023, at 5:30 p.m., but a Special Meeting may need to be scheduled before that date.

Adjournment

Chairperson Rebecca Martinez made a motion to adjourn and Board Member Chris Bozeman seconded the motion. The meeting was adjourned at 6:29 p.m.

ATTEST:


Laurie L. Tollett, Communications Specialist



Rebecca Martinez, Chairperson