

Mae S. Bruce Library Advisory Board Meeting
October 19, 2021 1:30 p.m.
Mae S. Bruce Library
13302 – 6th Street
Santa Fe, Texas

Roll Call – Present: Becky McClain: Director of Library Services
Barbara Winburn: Chair
Doris Camp: Board Member (Treasurer for FOMBL)
Jennifer Meier- Secretary
Stephanie Carter
Stormy Stanford
Cathy

Minutes

- I. Call to Order:** The meeting was called to order at 1:33 p.m. by Barbara Winburn

- II. Approve Minutes of July 13, 2021:** Motion to accept minutes was made by Doris Camp and the motion was seconded by Stephanie Carter.

- III. Director's Report:** Director of Library Services, Becky McClain, discussed the August 28th Pokemon Program attended by 5 children and 3 adults and the app "Bean Stacks" provided in partnership with SISD/Library. Checkouts increased in August and significantly increased in September and October. September saw a total circulation of 1794 and 28 new members added. Becky noted members saved \$24,035.11 using the library's collection.

- IV. Old Business:**
 - A. Library Expansion Project:** Becky said we have foundation, roof, and roof insulation. Plumber and electrician have been chosen and inspections have gone through for permits. Becky mentioned a desire to have sink in the workroom. Bill Pittman was able to find the exact color of brick to match the original

from 1987. Also, mentioned was the plan to keep the interior wall. This would be more cost efficient. A wall of honor for library donors was discussed. The board agreed on the goal to have a grand opening/anniversary party in January or February.

B. Review of the FOMBL Bylaws: Tabled until next meeting.

V. New Business: (Discussion and Possible Action)

C. Library Capital Campaign:

Becky mentioned Nov. or Dec. to start campaign fundraisers. Details are on attached worksheet. Barbara made suggestions to add information to the donation form. The city gave enough money to buy some cameras, technology, and laptops. Becky needs approval to move forward. She will also provide furniture samples and is looking into grants. Stephanie looked into a grant from Home Depot and also possibly \$5000 in materials from Home Depot. No money left from Mae Bruce due to increase in price of materials. Becky expressed desire to remove carpet from walls. Safety issues and a need for cameras were discussed. An amphitheater will also be built behind library. The LAB discussed a "Donation Tree." Becky expressed a desire to paint the program room, install corkboard, and replace windows. Galco Hardware has offered to donate paint. Motion to approve the sponsorship campaign as written was made by Doris Camp and motions was seconded by Stephanie Carter. All ayes.

D. Advisory Bylaws Revision:

Last updated in 2004. Barbara expressed need for a review. Bylaws must be approved by the council. Stephanie suggested a working meeting to go over bylaws. Group decided Nov. 2, 2021 at 1:30

VI. Misc.: none

VII. Next Meeting Date: January 4, 2022 at 1:30 pm

VIII. Adjournment: Stephanie moved to adjourn the meeting at 2:24. Doris seconded the motion.

**Minutes submitted by Jennifer Meier,
Library Advisory Board Member (Secretary)**