

Mae S. Bruce Library Advisory Board Meeting

March 24, 2021 1:30 p.m.

Mae S. Bruce Library

13302 – 6th Street

Santa Fe, Texas

Minutes

Barbara Winburn Chair

The meeting was called to order at 1:32 p.m. by ~~Becky McClain, Director of Library Services~~

Roll Call – Present: Becky McClain –Library Director
Barbara Winburn – Chair
Linda Coyle – Board Member
Doris Camp – Board Member (Treasurer for FOMBL)
Jennifer Meier – Board Member (Secretary)

Director's Report:

This special meeting was called by Chair, Barbara Winburn, to review and discuss the updated plans for the Library Expansion, including a debrief from Becky on her meeting with the builder and the steps needed to get this project moving forward.

Library Director, Becky McClain, discussed her meeting with Bill Pittman who will serve as general contractor on the Library Expansion Project. ~~No bids are required for the library expansion,~~ however, Bill Pittman will obtain 3 bids. Becky stated concern with the bid of \$450,000, especially

for library expansion

considering the fact that this amount does not account for tables, furniture, etc. and said she will use excess furniture from the library. The FOMBL currently has \$341,000 in savings, so cuts will be made to the expansion plan where needed.

Subcontractors must be paid every Friday as the project progresses. The first draw for the job will be \$100,000 for materials and subcontractors' pay. There will be another draw in the middle of the project and then the last draw at the end. Copies of all receipts and invoices will be needed.

There will be no need to remove the exterior brick. A Steel frame with beams can tie into the back wall. It will be necessary to get new codes once the wall is broken into the building.

Doris stated the need to remove Sue from the ability to sign checks for the FOMBL and give Jennifer Meier the ability to sign.

Barbara expressed the desire to have a groundbreaking ceremony. Becky discussed a memorial tree for the project and Doris brought up bricks for donors to purchase. Naming the wing was discussed as was the placement of a memorial plaque in honor of Bill Pittman's mother and Mal S. Bruce

other names were

Next LAB Meeting: April 27, 2021 at 1:30 pm

Meeting adjourned at 1:57

Rebecca Sealy