

**MAE S. BRUCE LIBRARY
ADVISORY BOARD MEETING
MINUTES OF July 3, 2013**

Sue Johnson, president, called the meeting to order at 12:30 pm. The following board members were in attendance: Sue Johnson, Kim Holliday, Linda Coyle and Sharon Tipton, Library Director, Brenda Cheatham was also present.

Minutes of the April 3, 2013 meeting were approved on motion by Linda, seconded by Sue.

Citizen's comments and announcements: None

Treasurer's Report: Kim reported a balance of 157.28 in the account.

Director's Report: Brenda is preparing the Strategic Plan for 2014-2016 and had asked for Board review. The changes involve new dates throughout and removal of goals that have been accomplished since the report was last presented to City Council in 2010. Kim said she would like a way to know which goals have been accomplished or perhaps deleted due to changing priorities. Brenda said those items would be lined through on the new report and she would copy the Board members. Brenda plans to present the report at the August City Council meeting. Sharon agreed to go and Linda said she would try in case there are questions for the Board. There was discussion about replacing Linda Courtney. No one had a suggestion. Brenda said it would be nice to have someone with connections in the community to help us with issues. Brenda will announce at the July City Council meeting that we are looking for a new member.

Old Business:

- 1 The FOL book and plant sale earned \$393, 80. The plants were credited with increasing revenue.
2. Heritage Festival-As far as Sue knows no one is attending the Heritage Festival Committee meetings, which is a problem.
3. Murder Mystery/scavenger hunt is tentatively scheduled for February 21, 2014. There will be a meeting on August 1, 2013 at the library from 12:30 to 2:30 to begin planning. In the meantime Kim will find a Mardi Gras themed template for us to follow. Sharon will call Amegy Bank, Runge Park, and the Knights of Columbus to check facility availability and prices of space.
4. Expansion update: Kim and Brenda met with the architect, Mike Steffey, Joe Dickson and Ralph Stenzel in May regarding plans needed in order to apply for grants. Mike has sent several e-mails to Brenda with follow-up comments and questions so it looks as though this is moving forward.

New Business: It is time to elect officers. All agreed to stay in current positions. Sue is president, Sharon is Secretary and Kim is Treasurer.

The next LAB meeting will be Wednesday, October 2, 2013 at 12:30pm. The meeting was adjourned at 1:40pm by unanimous agreement

ADDENDUM TO MINUTES

It was discovered that Linda Courtney was Vice Chair and no one was elected to replace her. Kim Holliday volunteered to do so. An e-mail vote was taken with Sharon

nominating Kim for the position, and Linda Coyle seconding. The motion passed and Kim will serve as Vice Chair in addition to her duties as Treasurer.

Sharon Tipton
Secretary