

**MAE S. BRUCE LIBRARY
ADVISORY BOARD MEETING
MINUTES OF July 7, 2010**

Sue Johnson, president, called the meeting to order at 1:30 p.m. The following board members were in attendance:

Sue Johnson
Kim Holliday
Linda Coyle
Linda Courtney
Sharon Tipton
Library Director, Brenda Cheatham

Minutes were approved as presented on motion by Linda Coyle and second by Kim Holliday.

Citizen's comments and announcements: None

Treasurer's Report:

Current bank balance is \$147.87.

Friend's Report: None

Director's Report: Brenda reported patron usage was up from 3,500 in June 2009 when the summer program was held at city hall, to 4,545 in June 2010. Brenda said we will not be getting the fax machine discussed at last quarter's meeting.

Old Business: Policy review resulted in some questions. Sue asked if a driver's license alone can be used for obtaining a library card. Brenda said no, because often addresses are not correct. Current piece of mail can be used to verify an address. Sharon had questions regarding the Tex Share policy. Brenda will add some headings to clarify the policy and submit to the group for final approval via e-mail. Kim motioned that all other policies be approved and Linda Coyle seconded.

The group agreed to continue reviewing all policies at one time (every three years) except for policies written and approved out of sequence. Those will be done three years after they are written

The Board had reviewed the strategic plan via e-mail and only one typo change was made. Sharon motioned the plan be approved, with second by Linda Coyle. The goal of

patron self check out was discussed. Brenda says the current software will allow for that but a security system will have to be put in place to go with it.

New Business: All officers agreed to continue into the new year with Sue Johnson, President, Sharon Tipton, Secretary and Linda Courtney, Vice Chair. Kim Holliday remains Treasurer.

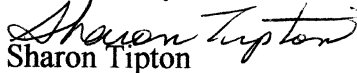
The Expansion committee did not make a report.

Kim reported that she amended the Advisory Board by-laws by removing mention of the Friends of the Library since they have their own by-laws now. Brenda asked Kim to get a copy to Janet at city hall and get on the Council agenda for approval.

The next meeting was set for Wednesday, October 6, 2010 at 12:30pm.

The meeting was adjourned at 2:30 p.m.

Submitted by


Sharon Tipton
Secretary