

**MAE S. BRUCE LIBRARY  
ADVISORY BOARD MEETING  
MINUTES OF July 13, 2011**

Sue Johnson, president, called the meeting to order at 11:00 am. The following board members were in attendance: Sue Johnson, Linda Coyle, Sharon Tipton, Kim Holliday and Library Director, Brenda Cheatham. Linda Courtney was absent.

Minutes were approved as presented on motion by Linda Coyle and second by Kim Holliday.

**Citizen's comments and announcements:** None

**Treasurer's Report:**

A notice had been received from the bank that the LAB account was dormant. Kim deposited the petty cash so there would be activity. Current bank balance is 386.28, with \$229.00 belonging to the journaling club,

**Friend's Report:** None

**Director's Report:**

Brenda reported that June was the busiest month in library history with over 5,000 items checked out. Due to state budget cuts there will be no more Lone Star Library money. The state library is revamping many processes, which might be a good thing. There is a new Inter-library loan system and our library will be in the first group to be set up because we already use the program APOLLO. The summer reading program is going well. Budget cuts will mean that after 2012 items such as book marks and other give-a ways which have been free to Texas libraries will no longer be available. Brenda says that possibly in the future libraries across several states will work together to cut costs. She was pleased that the Interlibrary, TexShare and TexPress services will remain in place.

Brenda reported that the City Manager will be meeting with department heads because the city is \$600,000 in deficit and cuts of some type will be required. That is her only information at this point. That will probably translate into cuts in staff or hours of operation to reduce costs.

Jublee Jorgenson has been hired to replace Nicole in the computer lab.

**Old Business:**

Expansion was discussed at length. Our \$300,000 will allow for about 2,000 square feet of additional space, including one unisex bathroom, roof, carpet, additional a/c and electric as required. The second architectural firm that Kim has been working with is not

responsive. She will let them know that she must have information soon. The project is considered small by such firms. The group will meet again on August 17<sup>th</sup> at New York Pizzeria at 646 and I45 at 11 am to discuss the expansion and make plans. In the meantime, Kim will provide the group with all the information she has gathered to date. Each board member should think of ideas and questions to put forth either prior to or during the meeting.

Brenda will prepare a survey for current customers, asking their opinions regarding needs. The group is not sure expansion is the best expenditure of the funds; perhaps renovation of current space would be better.

Once we have a plan in place we will speak the mayor as a group regarding permission to proceed and to learn what help the city can give since a new roof and carpet are needed anyway. The two projects should mesh which would save money for both the library and the city.

**New Business:**

Election of Officers. All officers present agreed to stay on. Brenda will ask Linda Courtney if she will remain Vice President. Sue Johnson is President, Sharon Tipton, Secretary, Kim Holliday, Treasurer.

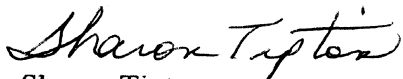
There was no report on the FOL income from the basket silent auction.

The FOL summer movie scheduled for July 23<sup>rd</sup> has been postponed.

No additional information on the Heritage Festival, scheduled for November 13<sup>th</sup>.

The next LAB meeting will be October 5, 2011 at 12:30pm.

The meeting was adjourned at 12:20 p.m. on a motion from Kim, seconded by Linda Coyle.



Sharon Tipton  
Secretary