

**Mae S. Bruce Library Advisory Board Meeting
January 6, 2021 12:30 p.m.
Mae S. Bruce Library
13302 – 6th Street
Santa Fe, Texas**

Minutes

Absent a Board Chair, the meeting was called to order at 12:30 p.m. by Brenda Cheatham, Director of Library Services

Roll Call – Present: Brenda Cheatham: Director of Library Services
Barbara Winburn: Board member
Linda Coyle: Board member
Doris Camp: Board Member (Treasurer for FOMBL)
Jennifer Meier- Secretary

Minutes: No minutes due to lack of quorum at Oct. 7, 2020 meeting.

Director's Report: Director of Library Services, Brenda Cheatham, discussed her conversation with Melissa Meadow, CEO of Gulf Coast Center in Mental Health and First Aid concerning a grant being offered. The grant will provide funding for Texas library staff to receive training in recognizing mental health issues. Library staff will have an opportunity to learn basic principles about what to do when encountering someone exhibiting signs and symptoms related to mental illness. Mrs. Meadows would like Mae S. Bruce Library to reach out to libraries in the Galveston County area and, if possible, the greater Texas area, for participation. The grant must be completed by April.

Old Business: Library Expansion Project:

Nothing new to report on the project. Library Advisory Board reviewed construction plans. LAB discussed difficulty in communicating with Shelmark and lack of progress. Concern was expressed over Councilman Bill Pittman's retirement and the possibility of his withdrawal from the project due to retirement.

LAB also discussed the decision by the City of Santa Fe to leave Runge Park with Galveston County and possible effects on and use of the area surrounding the library.

New Business: Election of Fiscal Year 2021 Officers

Barbara Winburn was elected chair and Linda Coyle was elected co-chair. Doris Camp made the motion to accept officers.

Technology Policy

LAB discussed E Rate - a government support to provide internet access for all, starting with those most in need. E Rate provides a discount based on the percentage of students on the free school lunch program. The MSB Library will look into companies to process the paperwork necessary to receive the discount. Brenda Cheatham said as part of E Rate the library might be able to one day move to fiber optic at a discount. Linda Coyle made a motion to accept the proposed Technology Plan and Barbara Winburn seconded the motion. All were in favor.

Review of Friends of Mae S. Bruce Library by-laws

LAB reviewed and discussed Article 9 of the Library Advisory Board Bylaws which sets out the conditions for Friends of the Mae S. Bruce Library. The FOMBL has expressed the desire to change the renewal of

annual dues to Jan. 1 as opposed to October
1. Article 9: Section 3 states 'The (Friends) annual dues shall be established and reviewed annually by The Friends and presented to The Board for approval. A decision was made to bring this topic back to the LAB after the January meeting of the FOMBL. Any proposed changes can be presented to the LAB at the Board's April quarterly meeting.

Next LAB Meeting: April 7, 2021 at 12:30 pm

Meeting adjourned at 2:35