



City of Santa Fe



FIRE MARSHAL'S OFFICE

Plan Review Electronic Submittal Checklist

_____ Electronic Copy (e-mailed preferred)

_____ State License of Company and RME-G/Technician/Superintendent

_____ Certificate of Insurance Coverage

_____ Cut Sheets

_____ Owners Information Certificate (**Fire Sprinkler Systems Only**)

Plans will NOT be reviewed without the above listed items.