# SANTA FE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTOR'S MEETING WITH ZOOM OPTION JULY 28, 2020

# SANTA FE CITY HALL COUNCIL CHAMBERS 12002 HWY. 6 SANTA FE, TEXAS

#### MINUTES

- 1. The meeting was called to order at 7:00 p.m. by Matt Crable.
- 2. Roll Call:

Fidencio Leija, Jr., Absent

Matt Crable
Ashley Carner
Robert Bracknell
Greg Vicknair
Bob Wylie
Blu Baillio

Chris Nichols, Attorney - Absent

Stacey Baker, Director

- 3. The invocation and pledge were given by Bob Wylie.
- 4. Citizens Comments and recommendations:

None

- 5. Reports:
- a. Review and approval of the minutes from July 20, 2020

A motion was made by Ashley Carner and seconded by Bob Wylie to approve the minutes as presented. The motion passed unanimously.

b. Review and approval of the Annual Financial Statements and Investment Summaries for quarters ending March 31, 2020 and June 30, 2020.

A motion was made by Bob Wylie and seconded by Ashley Carner to approve the summaries as presented. The motion passed unanimously.

- c. Presentation of financial statements and balance sheet as of July 23, 2020.
- 6. Business
- a. FM 1764 Sewer project and easement update for properties along Winston Street

Stacey Baker and Ashley Carner advised the board that they met James Newman with WCID8 and Mr. and Mrs. Lay at the properties on Winston Street and were able to acquire the easements needed on Winston Street. James Newman advised Mrs. Lay that WCID8 would provide water and sewer taps. Mr. and Mrs. Lay met with Stacey Baker at City Hall and signed the agreements. Stacey advised she will be meeting with Mrs. Bradley from Tidelands to discuss a right of entry or easement for her property along FM 1764. Her father died and she has taken over the property and we are waiting for documentation. Stacey advised she is still having an issue acquiring the last easement on FM 1764 from Mrs. Martin. She advised James Newman talked with Mrs. Martin and she would have the family contact us. As of this date, we have had no response from her family. We will keep trying to acquire the easement.

b. Discussion and possible action: Review, discuss and approve assistance in the in the unopened portion of Avenue P drainage project, east of post office, and future projects that will help relieve drainage and flooding of local businesses

Billy Creppon, Glen Adams, and Dennis Wagner attended the meeting to discuss future for the drainage of the unopened portion of Ave. P, east of the post office. Dennis Wagner advised that there is a need to add additional drainage to decrease or prevent flooding of the businesses and properties along Hwy 6 and down Ave P by placing drainage along Ave P and running it the outfall ditch to the North of Ave P. Glen Adams advised that several homes within Castle Estates and businesses along Hwy 6 would be helped by the necessary project. Billy Creppon and Stacey Baker advised they documented 32 businesses would receive relief from the project. Dennis Wagner stated that the Drainage District will meet the second week in August to further discuss the project. He may be able to provide to EDC with an estimated cost of the project. EDC advised that drainage is needed in that area and they would like to provide help to the project.

A motion was made by Bob Wylie and seconded by Ashley Carner to partner with DD1 and the City of Santa Fe to help implement a drainage project for the unopened portion of Ave P and Hwy 6, east of the post office. The motion passed unanimously.

c. Discussion and possible action: Review, discuss, and possible approve purchasing an excavator for the City of Santa Fe to maintain the infrastructure and improvements found by the board to promote new or expanded business development within the community and start making payments October 2020

Glen Adams and Billy Creppon advised that the city purchased an excavator to improve the infrastructure for the residents and business within the city limits. They are requesting the EDC to make the payments of the excavator and free up money for the street department to use the funds for drainage. Ashley Carner and Blu Baillio advised that they not agree with the EDC purchasing the excavator. They felt that was the city's responsibility and this request needed to be made before the actual purchase of the excavator and the goal of the EDC was to help businesses and they did not feel comfortable with the idea. Bob Wylie and Matt Crable discussed they understood the need of the equipment to help improve the infrastructure and drainage of the city. Glen Adams advised that the drainage was tied all together and the funds would be used for drainage. Bob Wylie advised that most of the complaints received by the city and that he hears is about drainage and there is a need to improve it city wide. Greg Vicknair agreed. Matt Crable advised he would like to contribute to a partial payment of the first payment due in October. He advised the EDC could reevaluate the situation next year with proof from the city that the money saved on the excavator purchase would be applied to the drainage. Glen Adams and Billy Creppon advised they would include the EDC in projects and update them as

projects are scheduled and completed. Bob Wylie advised he thought this was a good idea. Robert Bracknell agreed. Stacey advised that the City's first payment is approximately \$78,846.33 and due October 15, 2020. The board agreed to make a contribution to the city for one half of the amount of the first payment to the City of Santa Fe.

A motion was made by Matt Crable and seconded by Bob Wylie to contribute one-half of the first payment of the excavator in October and to reevaluate the payment request yearly as drainage projects arise.

The votes are: Matt Crable-Yes

Ashley Carner - No

Bob Wylie – Yes

Blu Baillio - No

Greg Vicknair - Yes

Robert Bracknell - Yes

The motion passed.

## d. Discuss dates for a budget workshop

Stacey Baker advised that she would like to hold a budget workshop to discuss the 2020-2021 budget. She advised that EDC tries to set the budget by the end of August but is sometimes difficult due to existing projects and the bills that are being paid out for the month of September fluctuates. Ashley Carner agreed that the bills from the engineer's office have been sporadic throughout the FM 1764 sewer project. The bylaws call for a meeting in August to plan a budget and present it to council. Stacey advised that even though we may not be able to come up with an exact budget until September we still need to discuss it in August. Dennis Wagner advised DD1 will meet the second Thursday in August and he may have additional information regarding the Ave P drainage project. Stacey advised she would like to do the budget workshop after his meeting so that we can get an approximate cost of the project. The board agreed to hold a budget workshop August 18, 2020 at 6:30pm.

### 7. Citizen's comments regarding today's agenda

No comments

#### 8. Adjournment

A motion was made by Bob Wylie and seconded by Ashley Carner to adjourn at 7:56 p.m. The motion passed unanimously.

Fidencio Leija, Jr., President

ATTEST:

Stacey Baker, Administrative Services Director