

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTOR'S REGULAR MEETING WITH ZOOM MEETING OPTION  
JUNE 30, 2020 7:00 PM  
SANTA FE CITY HALL CONFERENCE ROOM  
12002 HWY. 6  
SANTA FE, TEXAS**

Join Zoom Meeting

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**AGENDA**

1. Call to Order
2. Roll Call
3. Invocation and Pledge of Allegiance
4. Citizens comments and recommendations
5. Reports:
  - a. Presentation of the financial statement and balance sheet
  - b. Review and approval of the joint EDC, City Council and Planning and Zoning Commission meeting minutes from May 21, 2020
6. Business
  - a. Update from WCID8 and Sander Engineering regarding the FM 1764 sewer project

b. Discussion: Discussion session with Daniel Blanco regarding a PID project

c. Discussion and Possible Action: Review, discuss, and possibly approve purchasing an excavator for the City of Santa Fe to maintain the infrastructure and improvements found by the board to promote new or expanded business development within the community and start making payments October 2020

d. Discussion and possible action: Review the applications received for the City of Santa Fe, Texas, Emergency Small Business Financial Assistance Grant and make recommendations to City Council

7. Citizens comments regarding today's agenda

8. Adjournment

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*The Santa Fe Economic Development Corporation will make every reasonable effort to make its meetings accessible to persons with disabilities. Requests for accommodation services must be made prior to the meeting by contacting the City Secretary of the City of Santa Fe at (409) 925-6412.*

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I hereby certify this agenda was posted at Santa Fe City Hall on June 25, 2020, by 5:00 p.m.



Stacey Baker, Director of Admin. Services

**CITY OF SANTA FE  
SPECIAL JOINT MEETING  
CITY COUNCIL, PLANNING AND ZONING COMMISSION,  
& ECONOMIC DEVELOPMENT CORPORATION  
MAY 21, 2020      7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6, SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Pro-tem Bill Pittman.

City Council Roll Call: Mayor Pro-tem Bill Pittman  
Councilmember IV Hoke  
Councilmember Fidencio Leija, by telephone conference  
Councilmember Jason O'Brien, by telephone conference  
Councilmember Corey Jannett, by telephone conference  
Absent: Mayor Jason Tabor, excused

Planning & Zoning Commission Roll Call: Wanda Wagner  
Ronnie Willoughby  
Gary Smith  
Patsy Cook  
Absent: Vince Megale  
Glennie Hefner

SF Economic Development Corp Roll Call: Fidencio Leija, by telephone conference  
Robert Bracknell, by telephone conference  
Gregg Vicknair, by telephone conference  
Absent: Bobby Wylie  
Matt Crable  
Ashley Carner  
Blu Baillio

*In accordance with the Orders of the Office of the Governor issued March 16, 2020, and March 19, 2020, and in compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, the City Council conducted the Meeting by Zoom telephone and video conference and by video on the City of Santa Fe City Hall Facebook Live.*

The invocation was given by Mayor Pro-tem Bill Pittman. The pledge of allegiance to the U. S. Flag and to the Texas Flag was led by Mayor Pro-tem Bill Pittman.

Citizens' Comments: None

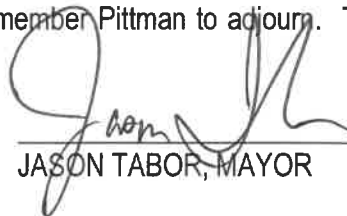
**Workshop: Presentation by Denton, Navarro, Rocha, Bernal & Zech, P.C., Attorneys & Counselors at Law, regarding public improvement districts (PIDs)**

Community Services Director Diana Steelquist introduced Charles Zech of Denton, Navarro, Rocha, Bernal & Zech, PC, Attorneys & Counselors at Law, who serves as the city's lead city attorney. Mr. Zech said a public improvement district (PID) is a special purpose district created as a statutory legal mechanism to fund public infrastructure and other authorized projects. The regulations can be found in Chapter 372 of the Texas Local Government Code. A PID covers a contiguous area of land created by a petition of the landowner(s), and within that area of land, the property owners pay a special assessment for the improvements in the area. Examples of authorized projects include landscaping; erection of fountains, lighting, and signs; acquiring, constructing, improving, widening, narrowing, closing, or rerouting of sidewalks, streets, other roadways, or rights of way; construction or improvement of pedestrian malls; acquisition, construction, or improvement of libraries, off-street parking facilities, mass transit facilities, water, wastewater, or drainage; establishment or improvement of parks; and other similar projects. The City Council may make findings as to the advisability of the proposed improvements, the estimated cost and method of assessment, and the apportioned cost between the PID and the City. Mr. Zech reviewed the possible advantages and disadvantages of a PID development, and explained the types of PIDs and the developer benefits of each type. He also reviewed policies that should be developed to address size limitations, assessment limitations and terms, administration and financing guidelines, bond size and developer interest, criteria for projects, the application and review process, and the requirement of Chapter 372 of the Texas Local Government Code.

Announcements: None

Summary of action from this agenda, request for future agenda items, and scheduling future meetings

Motion by Councilmember Hoke, seconded by Councilmember Pittman to adjourn. The motion passed and the meeting adjourned at 8:25 p.m.



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JASON TABOR, MAYOR

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PLANNING & ZONING COMMISSION

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FIDENCIO LEIJA, PRESIDENT OF SFEDC



ATTEST:



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Janet L. Davis, City Secretary