

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTOR'S SPECIAL MEETING  
MAY 4, 2020 7:00 PM  
SANTA FE CITY HALL COUNCIL CHAMBERS – ZOOM MEETING  
12002 HWY. 6 SANTA FE, TEXAS**

**MINUTES**

1. The meeting was called to order at 7:01 p.m. by Fidencio, Leija, Jr.

2. Roll Call:       Fidencio Leija, Jr.  
                          Matt Crable  
                          Ashley Carner  
                          Robert Bracknell -Absent  
                          Greg Vicknair  
                          Bob Wylie  
                          Blu Baillio  
                          Chris Nichols, Attorney - Absent  
                          Stacey Baker, Director

3. The invocation and pledge was given by Fidencio Leija, Jr.

4. Citizens Comments and recommendations:

None

5. Reports:

a. Presentation and approval of minutes: April 21, 2020

A motion was made by Ashely Carner and seconded by Bob Wylie to approve the minutes as presented. The motion passed unanimously.

6. Business

a. Discussion and possible action: Continue to establish, review, and approve guidelines, qualifications, the amount a business can qualify for, the application process, and the application to apply for small business financial assistance through the EDC, and forward to City Council for approval.

The board reviewed and modified the guidelines and application presented and discussed in the previous meeting. It was decided that the grant would be for profit businesses only, a financial need effected by Covid-19 for payroll, rent, utilities, and produce sales tax. The businesses will also need to show proof they did not qualify for SBA, PPP, and the EIDL. The business will have to express in good faith to continue to operate and not close upon receipt of the funds. The funds received will cover up to 2 months of qualifying expenses, with a maximum amount of \$10,000 per business, and the total

amount of the entire grant fund balance will be \$250,000. Stacey Baker advised the guidelines and application will be forwarded to the next City Council meeting for review.

A motion was made by Ashley Carner and seconded by Greg Vicknair to accept the changes made to the grant applications and guidelines and forward to City Council for review. The motion passed unanimously.

b. Public Hearing: In accordance with Sections 505.159 and 505.160 of the Texas Local Government Code, the Santa Fe EDC, a Texas non-profit 4B economic development corporation, will receive public comments related to the following proposed economic development project being considered by the Santa Fe EDC as follows:

- Pursuant to Local Government Code Section 505.158, the Santa Fe EDC proposes to participate in a project generally referred to as a program to assist eligible and qualifying small businesses located in the City of Santa Fe with financial assistance during the COVID19 state of disaster and time of social distancing. The Santa Fe EDC's participation in any such general or specific project or program is subject to the having or otherwise receiving the proper legal authorization to do so.
- Guidelines, qualifications, the amount a business can qualify for, the application process, and the application, must be established and provided to City Council for approval

The public hearing opened at 8:40p.m – No one spoke

The public hearing closed at 8:41p.m.

c. Discussion and possible action: Discuss and approve recommendations to City Council regarding entering the EDC spending capabilities and bylaw expansion in the November 2020 election versus postponing until the May 2021 election.

There was a brief discussion regarding requesting council to approve remove the EDC bylaw expansion from the November 2020 election to the May 2021 election due to the stress the Covid-19 pandemic placed upon the community. The EDC would like to continue to educate the community by holding workshops and town hall meetings. Due to social distancing and executive orders executed by the Governor, this cannot be achieved. The board agreed it was in the best interest of the EDC to move the election.

A motion was made by Greg Vicknair and seconded by Blu Baillio to make a request to council to withdraw from the November 2020 election and enter into the May 2021 election. The motion passed unanimously.

d. Discuss the roles and duty of the EDC attorney and the expectations of the board

Bob Wylie advised that he would like to try to address EDC matters within the group and only use the attorney important legal matters due to the cost of services. Stacey Baker and Fidencio Leija, Jr., advised that we can contact TML and use the attorneys there for free since we are under the City's direction. This would decrease the legal expenses. Stacey Baker advised that the budget amendment from the last meeting is scheduled on the next council meeting for approval to increase the amount budgeted for legal expenses. She advised that council sets the budget for the EDC.

7. Citizen's comments regarding today's agenda

No comments

8. Adjournment

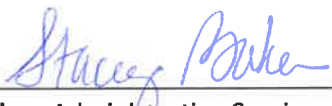
A motion was made by Ashley Carner and seconded by Blu Baillio to adjourn at 8:57 p.m. The motion passed unanimously.



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Fidencio Leija, Jr., President

ATTEST:



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Stacey Baker, Administrative Services Director