

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTOR'S MEETING  
FEBRUARY 25, 2020 7:00 PM  
SANTA FE CITY HALL COUNCIL CHAMBERS  
12002 HWY. 6 SANTA FE, TEXAS**

**MINUTES**

1. The meeting was called to order at 7:05 p.m. by Matt Crable.

2. Roll Call:      Fidencio Leija, Jr., ABSENT  
                         Matt Crable  
                         Ashley Carner  
                         Robert Bracknell  
                         Greg Vicknair  
                         Bob Wylie  
                         Blu Baillio  
                         Chris Nichols, Attorney, ABSENT  
                         Stacey Baker, Director

3. The invocation was given by Greg Vicknair and the pledge of allegiance was led by Matt Crable.

4. Citizens Comments and recommendations:

None

5. Reports:

a. Presentation and approval of minutes: January 28, 2020

A motion was made by Blu Baillio and seconded by Bob Wylie to make a correction that Greg Vicknair was present and correct the spelling of Ashley Carner's name and to accept the rest of the report as presented. Stacey Baker advised she will correct the minutes. The minutes were passed unanimously upon making the corrections.

b. Report from EDC Attorney

Chris Nichols did not attend the meeting but provided a report to the board. Stacey Baker read the report to the board. Chris Nichols advised that the website needed revisions. Stacey advised she made the revisions. He advised the Eminent Domain report was filed and that the preparation of the special election information was provided for filing. Chris Nichols advised that the EDC's annual report is due to the Texas Comptroller by April 1. Stacey advised she filed the report today.

Bob Wylie made a motion to accept the report. The motion was seconded by Blu Baillio and passed unanimously.

## 6. Business

### a. Discussion and possible action: Update from WCID8 regarding the FM 1764 sewer project

James Newman with WCID8 advised that Sander Engineering received a verbal approval of the project and we should be getting the permit from TXDOT by the next EDC meeting. He advised that Stacey requested and updated timeline and check list of steps that have been completed and what is pending. Bill Manning with Sander Engineering will be providing the information as requested. He advised that hopefully at the next meeting we can approve the plans and start the bid process. He will be setting an appointment with Stacey to discuss the next process. James advised that one additional tap and piping may be added by Galco Hardware to give access to an additional lot and we should stay within budget. James and Stacey advised that they were going to meet with Mrs. Lay and Mrs. Martin to discuss the easements on their property and clear up any confusion they may have regarding the easements. WCID8 provided the plans for review and advised the board he could meet with them at any time to answer questions and concerns. Matt Crable advised he really wanted to see the "punch list" so that the public can be addressed properly when asked about the project.

A motion was made by Greg Vicknair and seconded by Robert Bracknell to accept the update. The motion passed unanimously.

### b. Discussion and possible action: Set and approve duties and responsibilities for the next Town Hall meeting and partnerships with Santa Fe Chamber, Day Spring Church, Kimley-Horn, SFISD, and Galveston County EDC

The board had a brief discussion regarding the town hall meeting. They advised they wanted to table the item and to schedule a special meeting next month before the town hall meeting to discuss the roles and responsibilities each board member will have at the next town hall meeting. Fidencio Leija was absent and the board wanted all to be available to discuss the meeting.

Dane Carlson with Galveston County advised that the town hall meeting was a good opportunity to try to sell the EDC's capabilities and to show people that money is being saved in the long run and insure them that the taxes are not being raised. He advised that his group is here to help promote business and to help recruit businesses for the entire county at no fee to the EDC's. He advised he was willing to help our EDC in many ways to improve upon our city and surrounding cities.

The motion to table this item was made by Greg Vicknair and seconded by Robert Bracknell. The motion passed unanimously.

### c. Discussion and possible action: Request town hall save the date notices in the water bill, city sign, local banks, SFISD, Chamber of Commerce, and local churches

The board had a brief discussion. Bob Wylie advised he was not sure if the water department could include the info in the bill because they have a new process. Stacey advised the info can be distributed similar to the last town hall meeting. It was advised that this item be tabled and revisited at a later date.

A motion was made to table this item by Greg Vicknair and seconded Robert Bracknell. The motion passed unanimously.

d. Discussion and possible action: Begin a business retention program and outreach to our current business owners

Ashley Carner advised that she felt that this item did not need to be discussed at this time until the election has taken place. Stacey Baker advised she thought this item would be beneficial to discuss with the Chamber of Commerce board and work together to create a program. The board agreed.

A motion was made by Ashley Carner to table the item and seconded by Blu Baillio. The motion passed unanimously.

e. Discussion and possible action: Begin a business expansion program through research and development

Ashley Carner advised that she felt that this item did not need to be discussed at this time until the election has taken place. Stacey Baker advised she thought this item would be beneficial to discuss with the Chamber of Commerce board and work together to create a program. The board agreed.

A motion was made by Ashley Carner to table the item and seconded by Blu Baillio. The motion passed unanimously.

f. Discussion and possible action: Review report of businesses by sales tax production

Stacey Baker advised that she requested a report from the Comptroller's Office regarding the top 20 businesses that pay sales tax for Santa Fe. She advised that they sent her a report for all of Texas and it was not what she requested. She indicated that she contacted the office and they told her that was a confidential report that the Mayor or City Manager could request only. Stacey advised she spoke with the Mayor and requested a letter from him requesting the info. This information is pending.

No action was taken.

g. Discussion and possible action: Consideration to add 2 Ex-Officio Members to the board

Stacey Baker advised that the attorney reviewed the bylaws and the bylaws state that we cannot replace Joe Dickson and Tim Turner's Ex-Officio positions. That was created specifically for them. He did advise that we could have an advisory board and he would be willing to discuss this at the next meeting. Several board members agreed that they would like to see someone from the previous EDC board to possibly be on the advisory board along with someone from the school district. These people would be beneficial to work with and get ideas from and maybe they can help with questions that may arise from past projects.

A motion was made by Bob Wylie to table this item. The motion was seconded by Ashley Carner and passed unanimously.

h. Update from the TEDC Conference in College Station

Ashley Carner and Greg Vicknair advised that they were able to a lot of contacts from other EDC's that are willing to help out or get information from. They advised that the conference gave suggestions on

what types of info was necessary to recruit businesses and create a good retention and expansion program. They advised that most of the items discussed were for unrestricted EDC's.

i.Update on potential Welcome to Santa Fe signs

Bob Wylie advised that he visited Stacey Baker at City Hall to look at the zoning map of Santa Fe to see where the city limits began and ended to determine the best locations for the "Welcome to Santa Fe" signs. He advised he also met with Eagle Scout Jones (age 17) regarding the sign he and the city agreed on for a special Eagle Scout project. The sign will be located on Hwy 6 next to the West County Building. He arranged for Mr. Jones to meet up with a local sign company to help with a visual of the project. Mr. Jones has hand drawn plans at this time. The board discussed that they would like all signs to be similar in design for entrances into Santa Fe.

7. Citizens comments regarding today's agenda

Dane Carlson advised we could contact him at any time to discuss opportunities for the EDC and Chamber to pursue. He could provide us ideas and help research and discuss land use opportunities and help recruit businesses to come to Santa Fe. The board thanked him for attending the meeting. The board advised they want to schedule a special meeting March 16 to discuss the next town hall meeting and he would possibly be beneficial to us if he attend the next town hall meeting.

8. Adjournment

A motion was made by Ashley Carner and seconded by Matt Crable to adjourn at 8: 21 p.m. The motion passed unanimously.

---

Fidencio Leija, Jr., President

ATTEST:

---

Stacey Baker, Administrative Services Director