

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTOR'S MEETING
OCTOBER 28, 2019 6:00 p.m.
SANTA FE CITY HALL COUNCIL CHAMBERS
12002 HWY. 6 SANTA FE, TEXAS**

MINUTES

1. The meeting was called to order at 6:03 p.m. by Fidencio Lejia, Jr.

2. Roll Call: Fidencio Lejia, Jr.
 Matt Crable
 Pat McCrary, absent
 Ashley Carner
 Robert Bracknell, absent
 Greg Vicknair, absent
 Bob Wylie
 Joe Dickson, Ex-Officio
 Stacey Baker, Director

3. The invocation was given by Joe Dickson and the pledge of allegiance to the U.S. Flag and to the Texas Flag was led by Joe Dickson.

4. Citizens comments – None

5. Reports:

a. Presentation and approval of minutes: September 24, 2019

Minutes were approved as presented.

6. Business

a. Discussion and possible action: Review of qualifications the City of Santa Fe received for legal services and determine whether EDC would like to hire a firm, a firm from the qualifications received, or authorize staff to seek out legal services

Joe Dickson advised that City Council chose Denton, Navarro, Rocha, Bernal & Zech, P.C. as the law firm to represent the city. The attorney from that firm is Beverly West. He advised the firm could also represent EDC. Fidencio Lejia, Jr. and Matt Crable both advised that having a different firm represent EDC may be a better plan. Bob Wylie and Stacey Baker both suggested that this matter might be tabled since three members were not present to discuss and choose legal representation.

A motion was made by Bob Wylie and seconded by Ashley Carner to table the item. The motion passed unanimously.

b. Update on the FM 1764 sewer project.

Stacey Baker advised that all easements were acquired verbally and she is waiting for two easements to be signed. James Newman and Stacey Baker will visit with the residents to get them signed and notarized. The surveyor is still waiting on TXDOT approval.

c. Update on the audit

Stacey Baker advised that Cambiano & Cambiano is currently auditing EDC and everything is going well.

d. Discuss the EDC conference provided by TML in November, 2019

Stacey Baker advised that six people will be attending the conference. The hotel arrangements and registration was completed. Everyone attending have been added to the credit card authorization form and it is on file with the conference center and hotel. She also advised that hotel check in is at 4:00pm.

e. Discuss the Sales Tax workshop attended October 25, 2019.

Matt Crable described the workshop and the events that occurred. He advised that most of the time was spent on open meetings act and was focused more on the legal aspects of economic development.

f. Discussion and possible action: Discuss and schedule the EDC meetings for November, December, and for the 2020 year.

There was a brief discussion regarding the EDC schedule for the holidays. Matt Crable advised that EDC should not hold a meeting in December and that the November meeting needed to be scheduled early due to Thanksgiving. There was a discussion regarding holding regular meetings on the last Monday of the month since there is a conflict with other meetings that board members have to attend.

A motion was made by Bob Wylie and seconded Matt Crable to schedule a meeting November 18, skip December, and to change all meeting dates to the last Monday of the month starting in January 2020. The motion passed unanimously.

g. Discussion and possible action: Discuss adding contact information to the EDC webpage and authorize staff to update the webpage as needed

Fidencio Lejia, Jr., advised that he would like to get everyone's opinion on adding contact information for the board on the webpage. Everyone agreed that they did not want personal information available for everyone. The group advised they would like to check into getting an email established just for EDC. Stacey Baker advised she would check into the email process and talk to PC Cable regarding the additional email. There was a brief discussion about updating the website as needed.

A motion was made by Matt Crable and Ashley Carner to authorize staff to update the webpage as needed and to inquire on adding an email to the webpage for EDC. The motion passed unanimously.


h. Discussion and possible action: Discuss and authorize staff to seek out a logo design

There was a brief discussion about rebranding the EDC and creating a logo design. All present members advised they would like to try to come up with a logo design or hire a company to do the design. It was agreed that this item would be tabled to the next meeting since three members were absent.

A motion was made by Fidencio Leija, Jr. and seconded by Matt Crable to table the item. The motion passed unanimously.

7. Adjournment

A motion was made by Matt Crable and seconded by Bob Wylie to adjourn. The motion passed unanimously.



Fidencio Leija, Jr., President

ATTEST:



Stacey Baker, Administrative Services Director

