

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTOR'S SPECIAL MEETING
FEBRUARY 9, 2021 6:30 P.M.
SANTA FE CITY HALL COUNCIL CHAMBERS
12002 HWY. 6 SANTA FE, TEXAS**

MINUTES

1. The meeting was called to order at 6:30p.m. by Fidencio Leija, Jr.

2. Roll Call: Fidencio Leija, Jr.
 Matt Crable
 Ashley Carner
 Robert Bracknell, Absent
 Greg Vicknair
 Bob Wylie
 Blu Baillio
 Stacey Baker

3. The invocation and Pledge of Allegiance was given by Blue Baillio and Greg Vicknair.

4. Citizens Comments - None

5. Reports:

a. Presentation and approval of minutes: January 12, 2021 workshop

A motion was made by Bob Wylie and second by Matt Crable to approve the minutes. The motion passed unanimously.

6. Business

a. Discussion and possible action: Review of the construction bids and recommendations received for the FM 1764 Sewer Project from Sander Engineering and approve the President to make recommendation to city council for construction contract services

Bill Manning from Sander Engineering was present to discuss the bids received for the contractor services for the sewer project and to make a recommendation. He advised that there were three qualified bids received: Reddico Construction Co \$3, 043, 603.50 at 240 days completion; B-5 Construction \$4, 066, 554.00 at 420 days completion; TLC Construction \$4, 292, 187.00 at 300 days completion. He advised that all bidders were reputable companies. They all had the necessary information requested. The board asked why was there such as a difference in the bids. Bill Manning advised that Reddico was familiar and has done many similar projects and have the necessary crew needed for this project. Some of the money difference was in the amount of days for the project and payroll for that time frame. He calculated and engineer's opinion that the contractor's portion of this project should be approximately \$3, 248, 600.00 with a possible contingency of about 10%. Reddico is the lowest bidder. He advised that they were the only bidders at the first round of bidding that was officially cancelled because of lack of bidders. He did not find anything that jumped out on Reddico during the review process. B-5 included separate dewatering in the project and increased their bid by a couple hundred thousand and was on a separate line item. The engineer already included that in the project cost. The contracts are a standard contract on these projects through the Engineering Society. His company has worked with both

low bidders in the past and did a great job. Stacey Baker advised that another engineer, with Mercer Engineering, that is being used for the GLO grant told her that Reddico was a highly sought out company that does excellent work. They have the manpower to turn out projects. Bill advised a performance payment bond is required. The contractor of choice will be asked to provide additional forms before a contract is put in place. The contract will be about 6 inches + thick and will be reviewed by either by the city attorney or the EDC attorney or both before anything will be signed. Bob Wylie asked if council has to approve it. Stacey advised they will listen to the recommendation and authorize the EDC president to sign the contract. The contract is expected to be signed approximately a month from the next city council meeting after everything is completed and reviewed. As the project moves forward a notice will be sent to have a preconstruction meeting and we should receive a project schedule and contact information. A notice to proceed will be issued shortly after. Submittals will be done for lift stations, lines etc. James Newman will be out on location daily to support the crew. Bill Manning advised that sometimes change orders may need to be done. He does not anticipate this to happen. He thinks a liaison should be established to make a decision on the change order and then ratify it at the meetings. He advised James Newman is the representative. Matt advised that all change orders should be approved. Bill said that him and James will have to agree on the change order. Bill Manning will provide a monthly status update on the project and this is stated in his contract. Sometimes change orders happen due to TXDOT error on driveways. Billings are due every 30 days and payment is expected within the next 30 days. They hold retainage until the last payout is released. When the project is done and complete, a final inspection is completed and a final letter is presented for completion to the EDC and TCEQ certifying the project. James and Bill will review and approve the invoices as they are presented. The EDC will then pay the invoices. Fidencio advised that him and Ashley are the ones to sign the checks for payment once Stacey processes the bills. Bill advised that some contractors may choose to pick up the check rather than mail it. Stacey advised she will email Bill when an invoice has been paid.

A motion was made by Bob Wylie and seconded by Blu Baillio to approve the President to make recommendation to City Council to appoint Reddico Construction as the contractor for the FM 1764 Sewer Project. The motion passed unanimously.

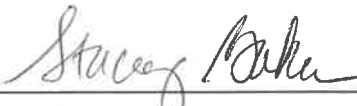
7. Adjournment

A motion was made by Matt Crable and Greg Vicknair to adjourn the meeting at 7:10p.m.
The motion passed unanimously.



Fidencio Leija, Jr., President

ATTEST:



Stacey Baker, Administrative Services Director