

New Construction Pre-Requisite Checklist

Construction documents are required to be submitted with the filled out and signed permit application. Construction documents are to include two copies of:

Checklist Items	Submitted
Windstorm engineer stamped structural and foundation plans.	
a WPI1 from a Windstorm Certified Engineer.	
Trade drawings for plumbing.	
Trade drawings, one-line diagrams and load analysis for electrical work. Only one electric meter per residential lot allowed without prior approval from the Building Official.	
Trade drawings, heat load calculations, and calculations required by the currently adopted Energy Conservation Code for Mechanical/HVAC.	
Building drawings for final interior build out.	
A scaled plot plan or survey showing property lines, setbacks, existing structures, proposed structures, onsite sewage disposal systems, utilities, easements, right of ways, and dimensions thereof.	
A site grading or drainage plan showing no adverse impact on adjacent properties.	
A Storm Water Pollution Prevention Plan for developments over 1 acre.	
A copy of the Galveston County Health District submittal paperwork for Onsite Sewage Disposal System if new building will not be connected to the WCID8 system.	
Handicap accessibility review for commercial construction over \$50,000.00.	
An Elevation Certificate will be required at the start and completion of any project in a Special Flood Hazard designated flood zones A or AE area.	
Fire sprinkler, Fire alarm, and/or fire suppression system drawings for piping and equipment.	

This list is neither comprehensive nor exhaustive. The Building Official may require additional drawings or documents due to the complexity of a construction project. Conversely, the Building Official is authorized to waive the submission of all or part of the afore listed construction documents if the Building Official determines that the nature of the work applied for is such that the document is not necessary to obtain compliance with the city ordinances and the adopted code.