

Mae S. Bruce Library Advisory Board Meeting
January 3, 2023 1:30 p.m.
Mae S. Bruce Library
13302 – 6th Street
Santa Fe, Texas

Roll Call – Present: Becky McClain: Director of Library Services
Barbara Winburn: Chair
Stormy Stanford: Vice-Chair
Jennifer Meier: Secretary
Stephanie Carter: Board Member
Sandra Bradley: Board Member

Minutes

- I. Call to Order:** The meeting was called to order at 1:37 p.m. by Barbara Winburn

- II. Approve Minutes of October 3, 2022:** Motion to accept minutes was made by Stephanie Carter and the motion was seconded by Stormy Stanford.

- III. Director's Report:** Director of Library Services, Becky McClain, submitted and discussed her monthly report which was distributed to the board. Some highlights to note: 896 children visited the library in November 2022; efforts are being made to increase the number of adults attending programs; and Galveston County Health District will start monthly programs. October, November, and December were very successful. Children enjoyed a visit by the Chief of Police, Walter Braun, Officer Tiffany Gerhardt, and Captain Robert Shores. Chief Braun and Captain Shores read to the children who had a lot of questions about being a police officer. Christmas in the Park was very also very well attended and plans are being made to move the event closer to the park next year.

The Comprehensive/Strategic Plan/Goals for next year and five years was discussed. The LAB will be creating a strategic plan. Becky discussed the goals for the library building/structure which include a new side parking lot, extension of the Children's Dept., renovation of the kitchen and bathrooms, and outside lighting to increase safety. The library goals include working on the Policy of the library with approval of policy changes by LAB, City Manager, and City Council; checking inventory for weeding or additions; and bringing up collections' date.

Becky submitted for the TMLDA Award of Excellence. We will know the results in a couple of months. Recognition in state as being an excellent library will positively affect grant ability.

IV. Old Business:

A. Advisory Board Alternate Member Vacancy: The LAB is seeking someone for the alternate position.

B. Approval of Revised Bylaws: The LAB reviewed bylaw revisions. Stephanie Carter moved to accept bylaw revisions as presented and Sandra Bradley seconded.

V. New Business: (Discussion and Possible Action)

None presented

VI. Next Meeting Date: Tuesday, April 4, 2023 at 1:30

VII. Adjournment: Stormy made the motion to adjourn the meeting at 2:07. Jennifer seconded the motion.

**Minutes respectfully submitted
Jennifer Meier
Secretary, Library Advisory Board**

Barbara Wimburn
Chair