

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
JANUARY 23, 2020 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:02 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor
 Mayor Pro-tem Bill Pittman
 Councilmember Fidencio Leija
 Councilmember IV Hoke
 Councilmember Jason O'Brien
 Absent: Councilmember Corey Jannett

The invocation was given by City Manager Joe Dickson. The pledge of allegiance to the U. S. Flag and to the Texas Flag was led by members of Boy Scout Troop 628.

Mayor's and City Manager's Report:

- a. The minutes of 12/12/19-special, 12/12/19-regular, and 12/23/19 were approved as presented.
- b. Mayor Tabor presented a 10-year anniversary proclamation to members of the Santa Fe TX Education Foundation Board.
- c. Presentation by Ami Cotharn of the Galveston County Health District promoting HEAL, the Galveston County Health Initiative, and It's Time Texas health and wellness programs.
- d. Former Councilmember Bobby Wright and former Mayor George Willoughby said they wanted to attend City Manager Joe Dickson's last meeting before he retired and they spoke about his 23-year tenure serving 23 councilmembers and 4 mayors.
- e. Mr. Matt Crable, Vice President of the Santa Fe Economic Development Corporation, provided Council with an update on the recent town hall meeting, current projects, and the potential to expand the use of the existing sales tax for additional programs.
- f. City departmental reports provided by staff.

Citizens' Comments: Ms. Gina Bouvier, President of the Santa Fe Chamber of Commerce, thanked Council for their support of the chamber's activities and said the Chamber supports the SFEDC's proposed expansion of the use of sales tax funds for economic development and managed growth. Former Councilmember Bubba Jannett thanked City Manager Joe Dickson for his long and dedicated service to the city.

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

1. Consideration and possible action: Authorizing execution of Interlocal Contracts between the City and the County of Galveston for milling services on Jackson between the railroad and 8th Street and on 4th Street from FM 646 to Ave. Q

Street Superintendent Billy Creppon said this agreement is for county milling services on Jackson St and 4th St. to prevent raising the road and creating a more narrow driving surface during the street improvement process. He said the city will keep the approximate 1,000 tons of milled material to be re-used for other street maintenance

projects. Mr. Creppon said we will continue to overlay roads as appropriate. Motion by Councilmember Pittman, seconded by Councilmember O'Brien to authorize execution of Interlocal Contracts between the City and the County of Galveston for milling services on Jackson between the railroad and 8th Street and on 4th Street from FM 646 to Ave. Q. The motion passed the roll call vote unanimously.

2. Consideration and possible action: First reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 7, Personnel, Code of Ordinances, Section 6, City Administration, Subsection C, Police Department, Paragraph 10, to provide for an increase in the classification of police officers

Police Chief Philip Meadows said this ordinance will increase the number of police officers in the department from 15 to 16, as Council had previously discussed and approved funding at the December 12, 2019, regular meeting. Motion by Councilmember Hoke, seconded by Councilmember O'Brien to pass the first reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 7, Personnel, Code of Ordinances, Section 6, City Administration, Subsection C, Police Department, Paragraph 10, to provide for an increase in the classification of police officers and to dispense with the second reading. The motion passed the roll call vote unanimously.

3. Consideration and possible action: First reading of an ordinance amending Chapter 7, Personnel, Code of Ordinances, Section 4, Municipal Court, Subsection H, Special Expenses, Subsubsection (3), Building Security Fund, to increase the amount of the fee

City Manager Joe Dickson said the legislature has authorized an increase in the building security fund fee from \$3 to \$4.90 and this ordinance will authorize that increase for our municipal court. Motion by Councilmember Pittman, seconded by Councilmember O'Brien to pass the first reading of an ordinance amending Chapter 7, Personnel, Code of Ordinances, Section 4, Municipal Court, Subsection H, Special Expenses, Subsubsection (3), Building Security Fund, to increase the amount of the fee and to dispense with the second reading. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Approval of funding additional building inspector position for the fiscal year 2019-2020

Community Services Director Diana Steelquist said growth is being experienced, especially in the permit department, which is increasing permit fee revenue but also creating an extra workload for the building inspector. She said she is proposing to increase staff by adding one inspector at an annual wage of \$60,000 plus benefits to perform plan review and conduct inspection activities, thus eliminating the need for the use of extra help with inspection services. Motion by Councilmember Pittman, seconded by Councilmember Leija to table this item until the new City Manager arrives in a couple of weeks. The motion passed the roll call vote unanimously.

5. Consideration and possible action: Appointment/reappointment of members to serve on the Planning and Zoning Commission for an unexpired term to expire May, 2022

Community Services Director Diana Steelquist said there are currently two vacancies on the Planning and Zoning Commission created by the resignation of Winnie Corsaro and Judy Koleng's health issues. Additionally, the term of Vince Megale has expired and he has expressed his willingness to continue to serve another term. She said staff has received applications from Maureen Hertenbrger and James Barker. Ms. Hertenberger was determined to be ineligible to serve at this time due to her kinship to Councilmember Hoke. Motion by Councilmember Pittman, seconded by Councilmember O'Brien to reappoint Vince Megale and to appoint James Barker to serve on the Planning and Zoning Commission for an unexpired term to expire May, 2022. The motion passed the roll call vote unanimously.

6. Consideration and possible action: Appointment of a member to serve on the City of Santa Fe Economic Development Corporation Board of Directors for an unexpired term through June, 2021, to fill the vacancy created by the resignation of Pat McCrary

Director of Administrative Services Stacey Baker said Pat McCrary is unable to continue to serve on the Santa Fe Economic Development Corporation Board of Directors for the remainder of her term which expires June, 2021. Councilmember Leija said several citizens have submitted applications to serve on the board, and three current members of the board have recommended the appointment of Blu Baillio to fill the unexpired term. Motion by Councilmember Leija, seconded by Councilmember Pittman to appoint Blu Baillio to serve on the City of Santa Fe Economic Development Corporation Board of Directors for an unexpired term through June, 2021, to fill the vacancy created by the resignation of Pat McCrary. The motion passed the roll call vote unanimously.

7. Consideration and possible action: Authorizing execution of Contract for Election Services between the County Clerk, County Election Officer for Galveston County, and the City of Santa Fe for services and equipment for a possible May 2, 2020, special election on a proposition to expand the authorized use of the ½ cent sales tax for economic development

City Manager Joe Dickson said this item is approval of a contract with the county for election services for the possible May 2, 2020, special election to authorize the expanded use of the existing sales tax for economic development projects. He said we are required to notify the county by the end of January if we intend to utilize their election services; however, should Council determine not to order the election by February 14, we can cancel this contract with no penalty. Councilmember Pittman asked why the board wants to hold a special election this year which is an off year for city officers, rather than May, 2021. Councilmember Leija said this May is strategically better since the ballot is strictly local, as opposed to the November election date when the presidential race is on the ballot, and the board is ready to begin promotional activities and perhaps begin a needs assessment sooner rather than later. Motion by Councilmember Leija, seconded by Councilmember O'Brien to authorize execution of the Contract for Election Services between the County Clerk, County Election Officer for Galveston County, and the City of Santa Fe for services and equipment for a possible May 2, 2020, special election on a proposition to expand the authorized use of the ½ cent sales tax for economic development. The motion passed the roll call vote unanimously.

8. Consideration and possible action: Awarding contract for janitorial services for city facilities and authorizing execution of contract for a two-year term to expire December 31, 2021

City Manager Joe Dickson said staff received numerous proposals for janitorial and floor care services and is recommending the contract be awarded to the most cost-effective and most-qualified company, American Janitorial Services. Councilmember Leija said he supports the veteran-owned business, A Veterans Touch. City Secretary Janet Davis said American Janitorial is the most cost effective, has years of municipal experience, and has been highly recommended by other municipal entities including the City of League City and the City of Alvin. Motion by Councilmember Pittman, seconded by Councilmember O'Brien to award the contract for janitorial services for city facilities to American Janitorial Services, and to authorize execution of the contract for a two-year term to expire December 31, 2021. The motion passed the roll call vote. Those voting for: Councilmember Pittman, Councilmember Hoke, and Councilmember O'Brien. Those voting against: Councilmember Leija.

9. Consideration and possible action: Appointment of a City Manager and authorizing Mayor to execute the Employment Agreement between the City and the City Manager

Motion by Councilmember Pittman, seconded by Councilmember O'Brien to appoint Glen Adams as City Manager and to authorize the Mayor to execute the Employment Agreement between the City and City Manager Glen Adams. The motion passed the roll call vote unanimously.

Announcements: The Santa Fe Police Officers' Association will be sponsoring their upcoming annual cookoff at Runge Park. The Galveston County Rancher's Association is sponsoring their annual function for youth scholarships at the Ed Pickett Hall. The Santa Fe Chamber of Commerce award gala is January 31, 2020. The new animal shelter in Dickinson will be previewed on February 6, 2020, between 6 p.m. and 9 p.m.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings
Councilmember Leija said he could like Council to consider the appointment of ex-officio members to the Santa Fe Economic Development Corporation Board of Directors.

Motion by Councilmember Pittman, seconded by Councilmember Leija to adjourn. The motion passed and the meeting adjourned at 8:20 p.m.

JASON TABOR, MAYOR

ATTEST:

Janet L. Davis, City Secretary