

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
DECEMBER 12, 2019 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:05 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor
 Mayor Pro-tem Bill Pittman
 Councilmember Fidencio Leija
 Councilmember IV Hoke
 Councilmember Corey Jannett
 Councilmember Jason O'Brien

The invocation was given by City Manager Joe Dickson. The pledge of allegiance to the U. S. Flag and to the Texas Flag was led by members of Boy Scout Troop 628.

Mayor's and City Manager's Report:

- a. The minutes of 11/14/19 and 11/25/19 were approved as presented.
- b. Mayor Tabor will present a proclamation for National Epilepsy Awareness Month to the group tomorrow.
- c. Mayor Tabor presented a community service award to Team Leija Cookers for feeding over 2,000 people in 2019.
- d. Resiliency Center Director Carol Gaylord updated Council on resiliency center operations and program attendance
- e. Matt Crable of the SFEDC Board of Directors updated Council on EDC ongoing projects, training attended, selection of legal counsel, bylaws review, and potential upcoming election to expand authorized use of EDC funds.

Citizens' Comments: None

Planning and Zoning Business: None

City Business (Other):

Old Business:

1. Consent Agenda – (All matters listed under Consent Agenda are considered routine and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

a. **Consideration and possible action:** Second and final reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 1, General Provisions, Code of Ordinances, City of Santa Fe, Texas, Section 25, Payment of Fees and Other Charges, Subsection B, Method of Payment, and Subsection C, Processing Fee, to reduce the minimum amount authorized for acceptance by credit card payment and to establish a minimum fee amount

b. **Consideration and possible action:** Second and final reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 5, Fire Protection, Code of Ordinances, by amending the text to include requirements for emergency lighting in commercial restrooms, providing for penalties and severability

c. Consideration and possible action: Second and final reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 3, Construction Regulations, Code of Ordinances, Section 2, International Building Code, 2012 Edition, by amending the text to include requirements for emergency lighting in commercial restrooms; providing penalties and severability

d. Consideration and possible action: Second and final reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 4, Business Regulations, Code of Ordinances, Section 1, Peddlers, to add a definition of a mobile vending unit; adding procedures for obtaining a permit for a mobile vending unit; providing for penalties; providing for severability

City Manager Joe Dickson said all items under the consent agenda are second and final readings of ordinances passed on first reading last month. Motion by Councilmember Jannett, seconded by Councilmember Pittman to pass the second and final readings of all items under the consent agenda. The motion passed the roll call vote unanimously.

2. Consideration and possible action: Approval of sponsorship of Santa Fe Chamber of Commerce Heritage Festival

City Manager Joe Dickson said Council received a letter from the Santa Fe Chamber of Commerce requesting sponsorship of the 2019 Heritage Festival in the amount of \$2,400. Council expressed concerns that the request was made after the festival, but Mayor Tabor said the request was actually submitted before the event but not in time to get it on a council agenda and then he removed it from the agenda last month. Motion by Councilmember O'Brien, seconded by Councilmember Pittman to approve a \$2,400 sponsorship of the Santa Fe Chamber of Commerce 2019 Heritage Festival. The motion passed the roll call vote four to one. Those voting for: Councilmember Pittman, Councilmember Leija, Councilmember O'Brien, and Councilmember Hoke. Those voting against: Councilmember Jannett.

New Business:

1. Consideration and possible action: Adoption of a resolution reviewing and approving the city's investment policy

City Manager Joe Dickson said this is the annual review of the investment policy and staff is not recommending any changes this year. Motion by Councilmember Jannett, seconded by Councilmember Hoke to adopt the resolution reviewing and approving the city's investment policy. The motion passed the roll call vote unanimously.

2. Consideration and possible action: First and final reading of an ordinance amending the budget for the fiscal year ending September 30, 2019

City Manager Joe Dickson reviewed the staff-recommended 2018-19 end of year budget adjustments necessary to reflect unanticipated revenue and expenditures, including various grant programs, donations, lease-purchase financing, and other reallocations. Motion by Councilmember Jannett, seconded by Councilmember Leija to pass the first and final reading of an ordinance amending the budget for the fiscal year ending September 30, 2019. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Adoption of a resolution approving the Santa Fe Economic Development Corporation budget amendment for the year ending September 30, 2019

Director of Administrative Services Stacey Baker said this SFEDC 2018-19 budget adjustment is necessary to reflect actual project activity during the fiscal year. Motion by Councilmember O'Brien, seconded by Councilmember Hoke to adopt the resolution approving the Santa Fe Economic Development Corporation budget amendment for the year ending September 30, 2019. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Authorizing Mayor to execute Interlocal Cooperation Contract between the City and Texas State University for funding of the FY2020 Tobacco Enforcement Program grant
Police Chief Philip Meadows said the police department has been awarded up to \$8,125 in funding for the 2020 Tobacco Safety Grant for the period January – August, 2020, to determine business compliance regarding sale of tobacco products to minors. Motion by Councilmember Hoke, seconded by Councilmember Jannett to authorize the Mayor to execute the Interlocal Cooperation Contract between the City and Texas State University for funding of the FY2020 Tobacco Enforcement Program grant. The motion passed the roll call vote unanimously.

5. Consideration and possible action: First reading of an ordinance authorizing and allowing under the act governing the Texas Municipal Retirement System, “update service credits” in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Santa Fe, Texas; providing for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the city; providing for a change in the municipal contributions to the current service annuity reserve at retirement of the employees of the city; and establishing an effective date for the ordinance

City Manager Joe Dickson said increasing the retirement match was discussed during the summer budget workshops, but the VOCA grant match was an item of concern since it was unknown whether a waiver would again be granted. He said since that time, staff has determined that interns can be used as an in-kind match along with city-owned facility usage costs to meet the grant match requirements. Mr. Dickson also said there have been considerable program and activity reductions in the new grant application for funding continued operation of the resiliency center. He said increasing the retirement match would be an added benefit for employees who are not currently eligible as city employees for participation in the social security program. Motion by Councilmember Leija to table this item. The motion died for lack of a second. Motion by Councilmember O'Brien, seconded by Councilmember Leija to not increase the retirement match at this time. The motion passed the roll call vote unanimously.

6. Consideration and possible action: Approval of funding of additional police officer position for the fiscal year 2019-2020

Police Chief Philip Meadows said he had requested funding for an additional officer during the budget workshops but Council preferred to wait until the department was fully-staff to make that decision. Chief Meadows said the department is currently at full staff and this position would allow our K9 officer to be on an independent, roaming shift rather than an assigned, set shift. He said this addition would improve coverage and the availability and effectiveness of the K9. Motion by Councilmember Leija, seconded by Councilmember O'Brien to approve funding of an additional police officer position for the fiscal year 2019-2020. The motion passed the roll call vote unanimously.

7. Consent Agenda – (All matters listed under Consent Agenda are considered routine and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

a. Consideration and possible action: Adoption of a resolution designating authorized signatories for contractual documents between the Texas General Land Office and the City for the Hurricane Harvey Infrastructure Community Development Block Grant Disaster Recovery Program and documents for requesting funds pertaining to the Community Development Block Grant Disaster Recovery Program (CDBG-DR) Contract Number 20-065-026-C093

b. Consideration and possible action: Adoption of a resolution adopting the required CDBG-DR Civil Rights' policies

c. Consideration and possible action: Adoption of a resolution proclaiming April as Fair Housing Month

d. Consideration and possible action: Authorizing Mayor to execute the Engineering Services Agreement with John D. Mercer & Associates for the Community Development Block Grant Disaster Recovery Program
City Manager Joe Dickson said all items under this consent agenda pertain to the \$1.4M grant awarded to the city for road and infrastructure rehabilitation projects. He said these items are to approve the contract, designate signatories, adopt civil rights policies, and approve the engineering contract for the project. Motion by Councilmember Jannett, seconded by Councilmember O'Brien to approve all items under this consent agenda. The motion passed the roll call vote unanimously.

Announcements: Council-staff Christmas luncheon on December 18, 2019.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings

Motion by Councilmember Pittman, seconded by Councilmember Jannett to adjourn. The motion passed and the meeting adjourned at 8:05 p.m.

JASON TABOR, MAYOR

ATTEST:

Janet L. Davis, City Secretary