

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
NOVEMBER 14, 2019 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:07 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor
Mayor Pro-tem Bill Pittman
Councilmember Fidencio Leija
Councilmember IV Hoke
Councilmember Corey Jannett
Councilmember Jason O'Brien

The invocation was given by Pastor Brad Drake. The pledge of allegiance to the U. S. Flag and to the Texas Flag was led by members of Boy Scout Troop 628.

Mayor's and City Manager's Report:

- a. The minutes of 9/26/19, 10/17/19, and 10/24/19 were approved as presented.
- b. City Manager Joe Dickson presented the September 30, 2019, quarterly and annual investment reports with a portfolio balance of \$2,202,951, consisting of unrestricted funds in the amount of \$1,837,760 and restricted funds in the amount of \$365,191.

Citizens' Comments: Mr. Bubba Jannett of 5136 Avenue L thanked the city staff for their work securing hazard mitigation grant funding.

Planning and Zoning Business: None

City Business (Other):

Old Business:

1. Consideration and possible action: Authorizing execution and submission of the FY 2019 Chapter 59 Asset Forfeiture Reports by Law Enforcement Agency

Police Chief Philip Meadows said the beginning balance of funds in the Chapter 59 forfeiture account was \$3,354.65 and there were no new seizures or forfeitures during the fiscal year. Interest in the amount of \$3.35 posted to the account for a total ending balance of \$3,358.00 on September 30, 2019. Motion by Councilmember O'Brien, seconded by Councilmember Hoke to authorize execution and submission of the FY 2019 Chapter 59 Asset Forfeiture Reports by Law Enforcement Agency. The motion passed the roll call vote unanimously.

2. Consideration and possible action: First reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 1, General Provisions, Code of Ordinances, City of Santa Fe, Texas, Section 25, Payment of Fees and Other Charges, Subsection B, Method of Payment, and Subsection C, Processing Fee, to reduce the minimum amount authorized for acceptance by credit card payment and to establish a minimum fee amount

Community Services Director Diana Steelquist said we are ready to begin accepting credit cards for payments of permit fees. She said staff is recommending a change to the ordinance authorizing acceptance of credit card payments to decrease the minimum charge to be accepted from \$15 to \$10, since burn permits are \$10, and to change the minimum fee amount to \$1 or 5 percent, whichever is greater. Motion by Councilmember Leija,

seconded by Councilmember O'Brien to pass the first reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 1, General Provisions, Code of Ordinances, City of Santa Fe, Texas, Section 25, Payment of Fees and Other Charges, Subsection B, Method of Payment, and Subsection C, Processing Fee, to reduce the minimum amount authorized for acceptance by credit card payment and to establish a minimum fee amount. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Adoption of a resolution of the City of Santa Fe, Texas, casting votes for the Galveston Central Appraisal District 2020 – 2021 Board of Directors

City Manager Joe Dickson said this the ballot for the Galveston Central Appraisal District Board of Directors. He said we have been notified that two candidates, Robin Collins and Steve Tinkle, are not eligible and have been removed from the list of eligible candidates. Councilmember Hoke said he had expressed an interest in serving but he recommended we support Chad Tressler from League City in an attempt to pool our votes to get smaller entities represented. Motion by Councilmember Hoke, seconded by Councilmember Pittman to adopt the resolution of the City of Santa Fe, Texas, casting the city's 17 votes for Chad Tressler for the Galveston Central Appraisal District 2020 - 2021 Board of Directors. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Build out of east room at Thelma Webber Community Center

Mayor Tabor said our VOCA match for next year's grant application will not be waived and we will be required to contribute 20 percent in matching funds. He said he looked around town for a rental space for the resiliency center and the east room at the Thelma Webber Community Center seemed to be able to fit our needs. Mayor Tabor said this space could be used toward our inkind/cash match for the VOCA application. He said the programs offered by the resiliency center have been reviewed and strategically reduced if a similar program is available from another agency in order to maintain resiliency center operations as long as the community needs it. Mayor Tabor said the counselors would meet at the community center for one on one counseling and the resiliency center programs have been relocated to Runge Park from the Aldersgate Church. Councilmember Pittman asked if we are mandated to have the resiliency and Mayor Tabor said he was the one that suggested the city operate the resiliency center based upon his discussions from representatives of Parkland. Pastor Brad Drake of 3005 Lago Street feels we still need mental health counselors stationed in Santa Fe for many years to come to assist our citizens in coping with the lasting affects of the school tragedy. Motion by Councilmember Leija, seconded by Councilmember Hoke to authorize build out of the east room at the Thelma Webber Community Center, but if funds are needed, then further council action is required. The motion passed the roll call vote unanimously.

5. Consideration and possible action: Approval of sponsorship of Santa Fe Heritage Festival with Santa Fe Chamber of Commerce

Mayor Tabor removed this item from the agenda but will place it on a future agenda for consideration.

6. Consideration and possible action: First reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 5, Fire Protection, Code of Ordinances, by amending the text to include requirements for emergency lighting in commercial restrooms, providing for penalties and severability

7. Consideration and possible action: First reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 3, Construction Regulations, Code of Ordinances, Section 2, International Building Code, 2012 Edition, by amending the text to include requirements for emergency lighting in commercial restrooms; providing penalties and severability

Fire Marshal Tony Dauphine said he is recommending modifications to the Fire Code and to the Building Code to require emergency lighting in commercial restrooms. He said the new regulations would not be in effect for existing commercial restrooms unless there is a change in the occupancy or ownership of the business. Motion by Councilmember O'Brien, seconded by Councilmember Hoke to pass the first reading of an ordinance of the City of

Santa Fe, Texas, amending Chapter 5, Fire Protection, Code of Ordinances, by amending the text to include requirements for emergency lighting in commercial restrooms, providing for penalties and severability and to pass the first reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 3, Construction Regulations, Code of Ordinances, Section 2, International Building Code, 2012 Edition, by amending the text to include requirements for emergency lighting in commercial restrooms; providing penalties and severability. The motion passed the roll call vote unanimously.

8. Consideration and possible action: First reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 4, Business Regulations, Code of Ordinances, Section 1, Peddlers, to add a definition of a mobile vending unit; adding procedures for obtaining a permit for a mobile vending unit; providing for penalties; providing for severability

9. Consideration and possible action: Adoption of a resolution revising the fee schedule for peddler and mobile vending unit permits specified by Chapter 4, Business Regulations, Code of Ordinances of the City of Santa Fe, Texas

Fire Marshal Tony Dauphine said he is recommending modifications to the peddler ordinance to regulate mobile vending units within the community and establish an annual fee of \$200. He said current vendors would be notified of the change and required to comply with the new regulations at their next health inspection cycle, but new vendors would be required to meet the new regulations immediately. Motion by Councilmember O'Brien, seconded by Councilmember Jannett to pass the first reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 4, Business Regulations, Code of Ordinances, Section 1, Peddlers, to add a definition of a mobile vending unit; adding procedures for obtaining a permit for a mobile vending unit; providing for penalties; providing for severability and to adopt the resolution revising the fee schedule for peddler and mobile vending unit permits specified by Chapter 4, Business Regulations, Code of Ordinances of the City of Santa Fe, Texas. The motion passed the roll call vote unanimously.

Announcements: Councilmember Leija reported that the Heritage Festival Veterans' parade was a success this past weekend.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings

The next regular council meeting is scheduled for December 12, 2019.

City Manager Joe Dickson asked Council if they wanted to reconsider funding the additional police officer and the increased retirement match at the December meeting since we have reduced the VOCA match required for the pending grant application.

Motion by Councilmember O'Brien, seconded by Councilmember Jannett to adjourn. The motion passed and the meeting adjourned at 8:12 p.m.

JASON TABOR, MAYOR

ATTEST:

Janet L. Davis, City Secretary