

**CITY OF SANTA FE  
SPECIAL COUNCIL MEETING  
AUGUST 13, 2019 6:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6, SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 6:10 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor  
Mayor Pro-tem Bill Pittman  
Councilmember Corey Jannett  
Councilmember Jason O'Brien  
Councilmember Fidencio Leija  
Councilmember IV Hoke  
City Manager Joe Dickson  
City Secretary Janet L. Davis  
Absent: City Attorney Ellis J. Ortego, excused

Also in attendance were: Street Superintendent Billy Creppon, Library Director Brenda Cheatham, and Community Services Director Diana Steelquist.

Workshop: Discussion of 2019/2020 general fund operating budget

City Manager Joe Dickson reviewed the proposed administration budget, specifically funds budgeted for the first lease purchase payment of city-wide computer upgrades from Windows 7 to Windows 10 since Microsoft will not provide support for Windows 7 after January 1, 2020. He also said staff is recommending a change in the provider for medical insurance benefits to take advantage of better rates and improved benefits. Mr. Dickson said the expense for tax collection and appraisal services have been included at about the same cost as years' past. Community Services Director Diana Steelquist said the community services budget does not include any new personnel, but it does include an increase in extra help to assist the building official with inspections. She said expenses for annexation survey costs have been included and said we may need to consider funds for a future comprehensive land use plan. Ms. Steelquist said funds have been budgeted in the park department for the second payment on the zero turn mower and trailer and for continued participation in the Heritage Festival and Child Safety Fair. She said expenses for the lease of the community center and pavilion at Runge Park have been included as well as associated utilities and janitorial expenses for the Runge Park facilities. Councilmember Leija said he would like to increase program funding for special projects from \$2,500 to \$5,000. Ms. Steelquist said funds have been budgeted to upgrade the restrooms at the Webber community center. Library Director Brenda Cheatham said she included funds in the library budget for staff attendance at conferences, a news channel addition, and a small increase for grounds maintenance. She said there are no funds budgeted for utilities or any other cost associated with the library addition. Street Superintendent Billy Creppon said equipment maintenance costs, including in-house oil changes in heavy equipment and vehicles, inclusive of police vehicles, remain a large expense in the street department budget. He said funds for street milling equipment are not included because he does not think it is feasible at this point for the city to perform in-house street milling services. Mr. Creppon said current staffing is adequate but help will need to be added as the city continues to grow. Council discussed the current permit fee for culverts and possibly considering a slight increase to help offset the city costs for setting the drainage pipe. City Manager Joe Dickson reviewed the property tax revenue projected to be generated from the current property tax rate. Council scheduled another budget workshop for August 19, 2019.

Motion by Councilmember Pittman, seconded by Councilmember Jannett to adjourn. The motion passed and the meeting adjourned at 7:40 p.m.

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JASON TABOR, MAYOR

ATTEST:

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Janet L. Davis, City Secretary