

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
SEPTEMBER 13, 2018 7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor  
Mayor Pro-tem Corey Jannett  
Councilmember Jason O'Brien  
Councilmember Bill Pittman  
Councilmember Joe Carothers  
Councilmember Bubba Jannett  
City Attorney Ellis J. Ortego  
City Manager Joe Dickson  
City Secretary Janet L. Davis

The invocation was given by City Manager Joe Dickson and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

- a. The minutes of 7/31/18, 8/6/18, 8/9/18, 8/21/18, 8/23/18, and 8/30/18 were approved as presented.
- b. City Manager Joe Dickson presented a list of Santa Fe Strong Resiliency Center past and upcoming events and activities.

Citizens' Comments: None

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

**1. Public Hearing: Second public hearing on proposed tax increase**

City Manager Joe Dickson said Council discussed considering a maximum increase of 3 percent above the effective tax rate of \$0.3220 per \$100. He said the proposed general fund operating budget in the amount of \$5,443,917 is figured on the current tax rate of \$0.3262, which equates to a 1.3 percent increase in the effective tax rate. Mayor Tabor opened the public hearing at 7:04 p.m. There were no comments from the public, and the public hearing was closed with no further discussion

**2. Consideration and possible action: Adoption of a resolution approving the Santa Fe Economic Development Corporation's 2018/19 budget**

Director of Administrative Services Stacey Baker said the Santa Fe Economic Development Corporation has prepared and approved a budget for the fiscal year 2018/19. Motion by Councilmember Carothers, seconded by Councilmember O'Brien to adopt the resolution approving the Santa Fe Economic Development Corporation's 2018/19 budget. The motion passed the roll call vote unanimously.

**3. Consideration and possible action: Authorizing Mayor to execute the Administrative Services Agreement between the City and the Santa Fe Economic Development Corporation for the fiscal year ending September 30, 2019**

Director of Administrative Services Stacey Baker said this is the annual agreement between the Santa Fe Economic Development Corporation and the City for administrative services for the fiscal year 2018/19. Motion by Councilmember O'Brien, seconded by Councilmember Bubba Jannett to authorize the Mayor to execute the Administrative Services Agreement between the City and the Santa Fe Economic Development Corporation for the fiscal year ending September 30, 2019. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Approving selection of accounting firm and authorizing execution of acceptance of RFP and engagement letter for Financial Audit Services for the fiscal year ending September 30, 2018**

City Manager Joe Dickson said Council authorized staff to seek proposals for financial audit services for the fiscal year 2017/18, and proposals were submitted by Carr, Riggs & Ingram, Whitley Penn, and Belt, Harris, and Pechacek. Staff recommended Carr, Riggs & Ingram for another fiscal year since they are qualified and already familiar with city operations. Motion by Councilmember Carothers, seconded by Councilmember Pittman to approve Carr, Riggs & Ingram as the city's accounting firm and authorizing execution of the RFP and engagement letter for Financial Audit Services for the fiscal year ending September 30, 2018. The motion passed the roll call vote unanimously.

**5. Consideration and possible action: Authorizing Mayor to execute Contract with the Galveston County Health District for water pollution control and abatement services for the fiscal year 2018/19**

City Manager Joe Dickson said this contract with the Galveston County Health District for water pollution control and abatement services for the fiscal year 2018/19 is the same contract and price as the current contract. Motion by Councilmember Pittman, seconded by Councilmember Corey Jannett to authorize the Mayor to execute the Contract with the Galveston County Health District for water pollution control and abatement services for the fiscal year 2018/19. The motion passed the roll call vote unanimously.

**6. Consideration and possible action: Adoption of a resolution designating a representative and an alternate representative to the Houston-Galveston Area Council 2019 General Assembly**

City Manager Joe Dickson said Council typically designates the Mayor and Mayor Pro-tem as representatives to HGAC. Motion by Councilmember Pittman, seconded by Councilmember Corey Jannett to adopt the resolution designating the Mayor as the representative and the Mayor Pro-tem as the alternate representative to the Houston-Galveston Area Council 2019 General Assembly. The motion passed the roll call vote unanimously.

**7. Consideration and possible action: Authorizing execution of Contract between the City of Santa Fe and Innovative Alternatives, Inc. for delivery of mental health and trauma services**

City Manager Joe Dickson said the Santa Fe Strong Resiliency Center provides therapy to those affected by trauma. He said Innovative Alternatives has therapists and counselors, so staff is recommending outsourcing mental health services and art therapy through a contract with Innovative Alternatives, Inc. Motion by Councilmember Bubba Jannett, seconded by Councilmember O'Brien to authorize execution of the Contract between the City of Santa Fe and Innovative Alternatives, Inc. for delivery of mental health and trauma services. The motion passed the roll call vote unanimously.

**8. Consideration and possible action: Casting the ballot for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Places 11 – 14 for a six-year term**

City Manager Joe Dickson said the Texas Municipal League Intergovernmental Risk Pool is the city's insurance company for liability, property, and workers' compensation coverage. He said he does not know any of the candidates on the ballot and no candidate has solicited the city's support. Motion by Councilmember Pittman, seconded by Councilmember O'Brien to take no action on casting the ballot for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Places 11 – 14 for a six-year term. The motion passed the roll call vote unanimously.

**9. Consideration and possible action: Casting the ballot for the Texas Municipal League Intergovernmental Employee Benefits Pool Board of Trustees for Region 14 for a three-year term**

City Manager Joe Dickson said the Texas Municipal League Intergovernmental Employee Benefits Pool is the city's provider for employee medical insurance coverage. He said he knows candidate Kyle Jung, City Manager of Manvel, and Jason Reynolds, City Manager of Nassau Bay, has asked the city for our support. Motion by Councilmember Pittman, seconded by Councilmember Corey Jannett to cast the ballot for Jason Reynolds for the Texas Municipal League Intergovernmental Employee Benefits Pool Board of Trustees for Region 14 for a three-year term. The motion passed the roll call vote unanimously.

**10. Consideration and possible action: Confirmation of City Manager's appointment of Public Safety Director**

City Manager Joe Dickson said he appointed Captain Philip Meadows as Interim Police Chief after Chief Powell recently retired and previously after Chief Campbell resigned. He read the bio for Captain Meadows and asked the council for confirmation of his appointment of Philip Meadows as Public Safety Director. Captain Meadows said he will lead from his heart and will meet with each member of the police department and work with them as a team. Motion by Councilmember O'Brien, seconded by Councilmember Bubba Jannett to confirm the City Manager's appointment of Philip Meadows as Public Safety Director/Chief of Police. The motion passed the roll call vote unanimously.

Announcements: None

Summary of action from this agenda, request for future agenda items, and scheduling future meetings

Minutes (cont.)  
9/13/18  
Page 4 of 4

Motion by Councilmember Pittman, seconded by Councilmember O'Brien to adjourn. The motion passed and the meeting adjourned at 7:25 p.m.

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JASON TABOR, MAYOR

ATTEST:

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Janet L. Davis, City Secretary