

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
OCTOBER 13, 2022 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor Bill Pittman.

Roll Call: Present: Mayor Bill Pittman
Councilmember John Dickerson
Councilmember Dana Marks
Councilmember Melanie Collins

Absent: Mayor Pro Tem Brandon Noto, excused
Councilmember Jason O'Brien, excused

The Invocation was given by Pastor Lucas Campbell and the pledge to the U.S. Flag and to the Texas Flag was led by Mayor Bill Pittman.

Mayor's and City Manager's Report:

Mayor Pittman did not have a report for the meeting.

1. Presentation and approval of minutes: 9/8/2022 regular meeting, 9/15/2022 special meeting, and 9/22/2022 regular meeting minutes approved as presented.

2. Presentation of departmental reports by staff, specifically a recap of the activities performed during the previous month and a report of upcoming activities, events, and projects on the horizon

- 1) Community Services – building permits issued, fees collected, inspections performed
- 2) Parks and Community Center – park maintenance activities, center rental statistics
- 3) Municipal Court – cases filed, revenue collected, warrants issued and cleared
- 4) Police – calls for service statistics, traffic crash analysis, use of force incidents
- 5) Fire Marshal – burn permit issuance, inspection activities
- 6) Library – patron and program attendance, circulation material statistics, fines and donations collected, library accreditation
- 7) Street – drainage projects, street maintenance and improvement activities, equipment maintenance

Citizens' Comments:

None.

Business:

A. New Business:

1. Consideration and possible action: Public hearing and first reading of an ordinance of the City of Santa Fe, Texas regarding zoning change request ZC 220801, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Agricultural Residential (AR) to Neighborhood Commercial (NC) for 1202 Poston Road, Dickinson, Texas; Legal Description Abstract 1 Page 5 Part of Lot 122 (122-8) Thamans 1st Subdivision and Abstract 1 Page 5 Part of Lot 122 (122-9) Thamans 1st Subdivision, in Galveston County, Texas

City Engineer Matt Johnson explained the current owner purchased the property in December of 2021, which was zoned as Agricultural Residential (AR), and now they would like to change the type of business that is on the property. Mr. Johnson also explained the owner would need to rezone the property because the change in business will lose the property its legal non-conforming status. Planning and Zoning Commission considered the rezoning request on October 4, 2022, and recommended approval of the request. Staff also recommends the approval of the request.

Mayor Pittman opened the public hearing at 7:11 p.m.

Property owner Paul Boswell explained that he would like to change the type of business on the property that would better suit the location. Mr. Boswell expressed he simply wants to clean up the property and ensure the surrounding neighbors are happy.

Mayor Pittman closed the public hearing at 7:15 p.m.

Motion by Councilmember Marks, seconded by Councilmember Collins, to approve the first reading of the ordinance approving the rezoning request as presented. The motion passed the roll call vote unanimously.

2. Consideration and possible action: Public hearing and first reading of an ordinance of the City of Santa Fe, Texas regarding zoning change request ZC 220802, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Neighborhood Commercial (NC) to Manufactured Housing (MH) for 3617-4 Avenue F, Santa Fe, Texas; Legal Description Hidden Palms Subdivision (2011) Abstract 149, Lot 1, in Galveston County, Texas

City Engineer Matt Johnson explained the property was rezoned to Neighborhood Commercial (NC) years ago and the property owner would like to change the business on the property. Mr. Johnson explained there is a mobile home park on the property and the property owner would like to change it to a recreational vehicle park. Mr. Johnson explained the property owner would need to rezone the property because the change in the business will lose the property its legal non-conforming status. Planning and Zoning Commission considered the rezoning request on October 4, 2022, and recommended approval of the request. Staff also recommends the approval of the request.

Mayor Pittman opened the public hearing at 7:18 p.m.

There were no comments from the public.

Mayor Pittman closed the public hearing at 7:18 p.m.

Motion by Councilmember Dickerson, seconded by Councilmember Collins, to approve the first reading of the ordinance approving the rezoning request as presented. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Public hearing and first reading of an ordinance of the City of Santa Fe, Texas regarding zoning change request ZC 220901, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Neighborhood Commercial (NC) to Highway Commercial (HC) for the southeast corner of the intersection of FM 646 at 6th

Street, Santa Fe, Texas; Legal Description Abstract 47 J Brennan Survey Part of Outlot 266 & 278 (266-2) Alta Loma Outlots, in Galveston County, Texas

City Engineer Matt Johnson explained the property owner would like to construct a full-service restaurant on the property however, that the property is not zoned accordingly. Planning and Zoning Commission considered the rezoning request on October 4, 2022, and recommended approval of the request. Staff also recommends the approval of the request.

Mayor Pittman opened the public hearing at 7:21 p.m.

There were no comments from the public.

Mayor Pittman closed the public hearing at 7:21 p.m.

Motion by Councilmember Collins, seconded by Councilmember Marks, to approve to approve rezoning request as presented. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Public hearing regarding the submission of an application to the Texas General Land Office (GLO) for a Texas Community Development Block Grant - Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) program; citizens are encouraged to express their opinions on the citizen participation plan; the development of local housing and community development or long-term recovery needs; the amount of CDBG-MIT funding available; the explanation of eligible CDBG-MIT activities; the use of past disaster recovery or mitigation funds; the amount of funds available to benefit low-to-moderate income persons; if applicable, the minimizing displacement of person by project activities; the application process; and their other views, proposals, questions, and comments

Grant Administrator Michael Migaud from Public Management explained the grant process, timelines for funding, application process and how funds should be allocated. Mr. Migaud confirmed the allocations have been approved by the Texas General Land Office.

Mayor Pittman opened the public hearing at 7:27 p.m.

Christine Villere who lives at 3015 Ave F, asked questions about funds from previous grants.

Frank Trochesset who live at 3605 Ave F, asked when the funds would be received. Mr. Migaud explained the funds would be received in June of 2023.

Mr. Migaud explained the project must be submitted with the application by January 9, 2023, to ensure the approval of the project.

Mayor Pittman closed the public hearing at 7:32 p.m.

5. Consideration and possible action: Appointment of one member to the Parks Board to serve the remainder of an unexpired two-year term to expire in February 2023

Library Director Becky McClain recommend Rusty Schroeder to finish the remainder of the unexpired term.

Motion by Councilmember Dickerson, seconded by Councilmember Marks, to approve the appointment of Rusty Schroeder to the Parks Board for the remainder of the unexpired term. The motion passed the roll call vote unanimously.

6. Consideration and possible action: Dismissal of the Position 3 member of the Library Advisory Board due to excessive absences

Library Director Becky McClain explained the Library Advisory Board has discussed the excessive absences of the Position 3 member, and agrees that Council should dismiss the member due to excessive absences.

Motion by Councilmember Collins, seconded by Councilmember Marks, to dismiss the Position 3 member of the Library Advisory Board. The motion passed the roll call vote unanimously.

7. Consideration and possible action: Appointment of one member to the Library Advisory Board to serve the remainder of the unexpired two-year term of Position 3 to expire in July 2023

Library Director Becky McClain recommended assigning Sandra Bradley to serve the remainder of the now vacant and unexpired two-year term of Position 3 on the Library Advisory Board.

Motion by Councilmember Collins, seconded by Councilmember Dickerson, to approve the appointment of Sandra Bradley to Position 3 of the Library Advisory Board. The motion passed the roll call vote unanimously.

8. Consideration and possible action: Authorizing the Acting City Manager and the Chief of Police to execute a Tobacco Grant contract with Texas State University for 2022-2023

Police Captain Robert Shores recommends authorizing the Acting City Manager and Chief of Police to execute a Tobacco Grant contract so that the Police Department can continue to conduct stings targeting tobacco sales to minors.

Motion by Councilmember Collins, seconded by Councilmember Marks, to authorize the Acting City Manager and Chief of Police to execute a Tobacco Grant contract with the Texas State University for 2022-2023. The motion passed the roll call vote unanimously.

9. Consideration and possible action: Adoption of a resolution authorizing execution of the Multi-Year Agreement with the Texas Department of Transportation for the temporary closure of a state right-of-way for public purpose events

Civil Service Director Tiffany Gerhardt explained that to host a parade with road closures in the city we need to have an active Resolution in place per Texas Department of Transportation (TxDOT) regulations. Ms. Gerhardt informed Council the agreement is a four-year agreement and the previous agreement covered 2016-2020. The new agreement would cover the City to host parades from 2022-2026.

Motion by Councilmember Collins, seconded by Councilmember Marks, to approve the Resolution as presented. The motion passed the roll call vote unanimously.

10. Consideration and possible action: Ratifying the actions of the Acting City Manager in modifying the "Eligibility for Beginning Position" section of the Collective Bargaining Agreement between the City of Santa Fe, Texas, and the Santa Fe Police Officers' Association for the period October 1, 2022, through September 30, 2023, to allow for the hiring of non-licensed peace officers who are not currently enrolled in a police academy

Acting City Manager Alun Thomas explained to Council this item is for the approval of his amendments to the approved Collective Bargaining Agreement section "Eligibility for Beginning Position", which he amended from the version approved at the prior regular meeting on September 22, 2022. Mr. Thomas informed Council that he further amended the section to allow for police cadets to be hired, which he believes is in line with the intent of Council. Mr. Thomas, Mayor Pittman, and Sergeant Lino Garcia, agreed to the changes.

Motion by Councilmember Marks, seconded by Councilmember Dickerson, to ratify the actions of the Acting City Manager in modifying the Collective Bargaining Agreement. The motion passed the roll call vote unanimously.

11. Consideration and possible action: Ratifying the actions of the Acting City Manager in executing a "STEP Comprehensive" grant agreement (2023-SantaFe-S-1YG-00022) with Texas Department of Transportation for Fiscal Year 2022-2023, to promote safe vehicle operation within the city limits of Santa Fe

Police Chief Walter Braun explained to Council that Texas Department of Transportation (TxDOT) analyzed crash data for the past 3 years to target the highways with the most frequent accidents. Chief Braun explained to Council the grant would help ensure the safety at these two locations which are 1764 from the East city limits to Highway 6 and Highway 6 from intersection 646 North to the 16,000 block, which is the High School.

Motion by Councilmember Collins, seconded by Councilmember Marks, to ratify the actions of the Acting City Manager in executing a "STEP Comprehensive" grant agreement, as presented. The motion passed the roll call vote unanimously.

12. Consideration and possible action: Ratifying the actions of the Finance Director in executing a windstorm insurance renewal agreement with Waypoint Wholesale, an AmRisc Company, for Fiscal Year 2022-2023

Acting City Manager Alun Thomas explained the agreement, which was effective on October 1, had been sent too late to be added to the last Council agenda and that the insurance will increase the City's cost. However, the cost would be offset by savings elsewhere in the budget. Mr. Thomas expressed that the insurance is needed.

Motion by Councilmember Dickerson, seconded by Councilmember Marks, to ratify the actions of the Finance Director as presented. The motion passed the roll call vote unanimously.

13. Consideration and possible action: Approval of an agreement with PC & Cable for information technology services for Fiscal Year 2022-2023

Acting City Manager Alun Thomas explained the City has employed the services of PC & Cable over the years to perform information technology (IT) services however, during last audit the auditor preferred the City have a more formal agreement to further improve its processes.

Motion by Councilmember Collins, seconded by Councilmember Dickerson, to approve the agreement with PC & Cable as presented. The motion passed the roll call vote unanimously.

14. Consideration and possible action: Approval of submission of an application for grant funds from Southeast Texas Housing Finance Corporation for Fiscal Year 2022-2023

Acting City Manager Alun Thomas explained there are \$50,000 in grant funds reserved to help the City with affordable housing or related expenses. Mr. Thomas explained the funds could be used to correct code enforcement violations for low-income residents and approval of the grant would help reduce the financial impacts of code compliance on our residents while allowing them to still meet the codes.

Motion by Councilmember Marks, seconded by Councilmember Collins, to approve requesting of the grant funds as presented. The motion passed the roll call vote unanimously.

15. Consideration and possible action: Creation of a dedicated traffic enforcement position at Santa Fe Police Department

Police Chief Walter Braun explained the City's most frequently heard complaint is speeding on neighborhood streets and driving through stop signs. Chief Braun explained hiring a dedicated officer to cover the peak hours of speeding would help to reduce the complaints from citizens and improve public safety. Chief Braun further explained this position would be strictly for traffic stops.

Motion by Councilmember Marks, seconded by Councilmember Collins, to approve the creation of a dedicated traffic enforcement position at Santa Fe Police Department as presented. The motion passed the roll call vote unanimously.

Announcements:

Mayor Pittman reminded residents that the annual fall cleanup will be Saturday October 22, 2022 at R. J. Wollam Elementary.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings: The next regular Council meeting is currently scheduled for October 27, 2022.

Motion by Councilmember Dickerson to adjourn. The motion passed and the meeting adjourned at 7:57 p.m.

ATTEST:



Natalie Arnett, Assistant City Secretary



BILL PITTMAN, MAYOR