

**CITY OF SANTA FE**  
**REGULAR COUNCIL MEETING**  
**MARCH 24, 2022 7:00 P.M.**  
**COUNCIL CHAMBERS**  
**12002 HWY. 6, SANTA FE, TEXAS**

**A G E N D A**

I. Call to Order

II. Roll Call

III. Invocation and Pledge of Allegiance to the U.S. Flag and to the Texas Flag

IV. Mayor's and City Manager's Report

1. Presentation and approval of minutes: 2/10/2022, 2/18/2022, 2/20/2022, 2/24/2022, 3/3/2022, and 3/10/2022
2. Presentation of written departmental reports by staff, specifically a recap of the activities performed during the previous month and a report of upcoming activities, events, and projects on the horizon
  - 1) Community Services – building permits issued, fees collected, inspections performed
  - 2) Parks and Community Center – park maintenance activities, center rental statistics
  - 3) Municipal Court – cases filed, revenue collected, warrants issued and cleared
  - 4) Police – calls for service statistics, traffic crash analysis, use of force incidents
  - 5) Fire Marshal – burn permit issuance, inspection activities
  - 6) Library – patron and program attendance, circulation material statistics, fines and donations collected
  - 7) Street – drainage projects, street maintenance and improvement activities, equipment maintenance
  - 8) Resiliency Center – counseling statistics, including new and continuing clients, for individual and family sessions
  - 9) Finance – city finance activities (including cash flow, financial reports, PID development bond issuance, utility audit services, PEG channel development, capital improvement plan), and SFEDC project updates

V. Citizens' Comments

*(Any person with city-related business not on this agenda who has signed in may speak to the Council. Time is limited to three (3) minutes. In compliance with the Texas Open Meeting Act, the City Council may not deliberate on the comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.)*

VI. Business:

A. Old Business:

1. Public Hearing in accordance with Sections 505.159 and 505.160 of the Texas Local Government Code, the Santa Fe EDC, a Texas non-profit 4B economic development corporation, will receive public comments related to the following proposed economic development project being considered by the Santa Fe EDC as follows:
  - Pursuant to Local Government Code Section 505.158, the Santa Fe EDC proposes to participate in economic development projects in the approximate amount of \$225,000 to the City of Santa Fe for production of a city-wide comprehensive plan and to contribute funds in the approximate amount of \$78,846 to the City of Santa Fe for the annual lease

purchase payment of an excavator for drainage and street improvement projects, a project generally referred to as a program to assist eligible and qualifying small businesses located in the City of Santa Fe with financial assistance during the COVID-19 state of disaster and time of social distancing. The Santa Fe EDC's participation in any such general or specific project or program is subject to the having or otherwise receiving the proper legal authorization to do so

2. Consideration and possible action: Adopting a resolution authorizing funding of proposed Santa Fe Economic Development Corporation projects for FY 2021-2022 as presented in the public hearing
3. Consideration and possible action: Public hearing and first reading of an ordinance of the City of Santa Fe, Texas regarding zoning change request ZC 22-02, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Agricultural Residential (AR) to Highway Commercial (HC) for approximately 2.58 acres, on a vacant lot fronting FM 646 South near 25<sup>th</sup> Street, Property ID 608530: Legal Description D&D Brothers Sub Rplt (2015) Abst 49 Lot 1 2.5866 Acres, Santa Fe, Galveston County, Texas
4. Consideration and possible action: Public hearing and first reading of an ordinance of the City of Santa Fe, Texas regarding zoning change request ZC 22-03, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Agricultural Residential (AR) to Highway Commercial (HC) for approximately 2.58 acres, on a vacant lot fronting FM 646 South near 25<sup>th</sup> Street, Property ID 608531: Legal Description D&D Brothers Sub Rplt (2015) Abst 49 Lot 2 2.5866 Acres, Santa Fe, Galveston County, Texas
5. Consideration and possible action: Authorizing execution of a Storm Drainage Maintenance Agreement between the City of Santa Fe and the Mulberry Farms Owners' Association for maintenance of storm drainage improvements within the District

**B. New Business:**

1. Consideration and possible action: Public hearing on Assessment Roll and Service Assessment Plan and the levy of assessments on property within the Mulberry Farms Public Improvement District
2. Discussion and possible action: First reading of an ordinance accepting and approving an Assessment Roll and Service Assessment Plan for the Mulberry Farms Public Improvement District; making a finding of special benefit to the property; levying special assessments against, and establishing a lien on, such property; providing for the method of assessment and the

payment of the assessments in accordance with Chapter 372, Texas Local Government Code, as amended; providing penalties and interest on delinquent assessments; and other matters related to the foregoing

3. Discussion and possible action: First reading of an ordinance authorizing the issuance of the "City of Santa Fe, Texas, Special Assessment Revenue Bonds, Series 2022 (Mulberry Farms Public Improvement District)"; approving and authorizing an indenture of trust, a bond purchase agreement, a limited offering memorandum, a continuing disclosure agreement and other agreements and documents in connection with said bonds; and other matters related to the foregoing
4. Consideration and possible action: Adopting a resolution authorizing the City's execution of and entering into multiple agreements regarding the development of Mulberry Farms Public Improvement District, including a financing agreement, a maintenance agreement, a landowner agreement, and a contribution agreement; and resolving other matters in connection with the foregoing
5. Consideration and possible action: Adopting a resolution authorizing professional service provider(s) selection for the American Rescue Plan Act programs.
6. Consideration and possible action: Adopting a resolution authorizing the execution and delivery of a lease with option to purchase agreement and related documents for two (2) tractors/slope mowers and one (1) water truck
7. Consideration and possible action: Adopting a resolution formalizing declared intention to reimburse expenditures made from proceeds of a short-term lease-purchase financing obligation for two (2) tractors/slope mowers and one (1) water truck
8. Consideration and possible action: First reading of an ordinance of the City of Santa Fe, Texas, amending the General Fund Operating Budget for the fiscal year beginning October 1, 2021
9. Consideration and possible action: Adopting a Resolution by the City Council of the City of Santa Fe designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant – Disaster Recovery program (CDBG-DR) Contract Number 20-065-026-C093
10. Consideration and possible action: Initiating the claims process with SOMPO International (Surety Bond Company) against TWDirt, LLC. for the GLO Streets and Drainage Project 20-065-026-C093.
11. Consideration and possible action: Appointment of a member to serve on the Zoning Board of Adjustment and Building Standards Commission to fill an unexpired 2-year term that will expire July 2022

12. Resume Executive Session, closed to the public, pursuant to Chapter 551.074, Texas Government Code, regarding the appointment and employment of public officers or employees – Acting City Manager, City Manager, and Municipal Court Associate Judge
13. Consideration and possible action: Appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – Municipal Court Associate Judge
14. Consideration and possible action: Appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – Acting City Manager

VII. Announcements

- VIII. Summary of action from this agenda;  
Request for future agenda items;  
Scheduling future meetings

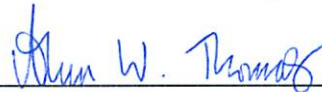
IX. Adjournment

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*The City of Santa Fe will make every reasonable effort to make its meetings accessible to persons with disabilities. Requests for accommodation services must be made prior to the meeting by contacting the City Secretary at (409) 925-6412.*

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I hereby certify this agenda was posted at Santa Fe City Hall on March 21, 2022, by 6:00 p.m.



Alun W. Thomas, City Secretary

