

**CITY OF SANTA FE
SPECIAL COUNCIL MEETING
OCTOBER 28, 2021 6:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 6:00 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor
Mayor Pro-tem Bill Pittman, arrived at 6:10 p.m.
Councilmember Melanie Collins
Councilmember Fidencio Leija
Councilmember Jason O'Brien

Also in attendance were City Manager Glen Adams, City Secretary Janet L. Davis, Finance Director Rudy Zepeda, Police Captain Robert Shores, candidate Brandon Noto, and citizen Bobby Wright.

Workshop:

a. Financing options for budgeted acquisition of vehicles and equipment and providing direction to staff regarding intent to issue certificates of obligation, lease/purchase financing, ARPA funds, and/or maintenance and operations funds

City Manager Glen Adams said this workshop is a continuation of the previous discussion regarding financing options available to the city for acquisition of items we included for purchase in this year's general fund operating budget and for projects discussed to be funded through use of the American Rescue Plan Act allocation.

Police Captain Robert Shores briefed Council on the upcoming integration of the police records management system from the current Central Square to Motorola with funding in the amount of \$120,000 - \$150,000 due over the next 18 months. He said this was originally thought to be included in next year's budget cycle, but the League City Consortium is requiring a participation commitment from us by November 12, 2021.

Finance Director Rudy Zepeda reviewed the financing summaries for projects included in the current proposed budget to be funded by the maintenance and operations budget through lease/purchase financing. He also summarized the original proposal for expenditures through ARPA funding. Mr. Zepeda explained that we have the opportunity to rearrange our funding proposals to use ARPA funding for purchase of the police units rather than spread out the payments over several years through lease purchase financing. He said we can also consider shifting some of the longer-term projects, like Cemetery Road improvements and drainage improvements, to the debt service fund, by extending the term of the payments but keeping the I & S rate the same. Staff asked Council for direction regarding the funding options between ARPA, debt service/certificates of obligation, and maintenance and operations so he could provide direction to our bond counsel for preparation of the appropriate documents for consideration at the next council meeting. Council provided direction as follows: ARPA funding to include the purchase of the 11 police units and associated equipment (\$725,000), the SFF&R personal protective equipment (\$75,000), the Ave. P drainage project (\$1,050,000), the Highland B ditch project (\$200,000), and water and sewer improvements on FM 646 N (north from Hwy. 1764) (\$1,282,473); debt service through certificates of obligation issued for the Cemetery Road improvement project (\$409,000) and annual street paving improvements (\$200,000); and maintenance and operations through lease/purchase financing for the budgeted tractor payments (\$10,000 and \$25,000), water truck payment (\$19,000), and the police records management system (\$120,000) which is about 85 percent of the cost that will be due in this budget cycle.

Motion by Councilmember Pittman, seconded by Councilmember Collins to adjourn. The motion passed and the meeting adjourned at 7:07 p.m.

ATTEST:

JASON TABOR, MAYOR

Janet L. Davis, City Secretary