

**CITY OF SANTA FE  
SPECIAL COUNCIL MEETING  
JULY 15, 2021 7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6, SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Pro-tem Bill Pittman.

Roll Call: Present: Mayor Pro-tem Bill Pittman  
Councilmember Jason O'Brien  
Councilmember Melanie Collins  
Councilmember Fidencio Leija  
Absent: Mayor Jason Tabor, excused

The invocation was given by Pastor Josh McDonald of the Arcadia Baptist Church. The pledge of allegiance to the U. S. Flag and to the Texas Flag was led by Mayor Pro-tem Bill Pittman.

**Mayor's and City Manager's Report:**

- a. The minutes of 6/24/2021 were approved as presented.
- b. The presentation of a Certificate of recognition to Officer Rodrick Simpson was postponed until next month.
- c. The proposed 2021/22 general fund operating budget was presented last week at the budget overview workshop.
- d. Department reports by staff were not presented orally but were included as written reports in the Council packet.

**Citizen's Comments:** Mr. Rusty Schroeder of 11203 FM 1764 said he is concerned about expending funds for membership in the Bay Area Houston Economic Partnership and he is also concerned about the potential impact of the proposed apartment complex on FM 1764. Ms. Rhonda Hart of 6130 Lago Mar in Texas City said she moved out of town after her daughter's death at the high school. She said the city needs new leadership because of the inappropriate comments recently made by the Mayor. Mayor Pro-tem Pittman explained that the Council cannot take any action but the city's charter provides for a recall procedure by the citizens.

**Planning and Zoning Business:** None

**City Business (Other):**

**Old Business:**

**1. Consideration and possible action: Appointment of Municipal Court Judge for a two-year term to expire May, 2023**

Motion by Councilmember O'Brien, seconded by Councilmember Collins to appoint James Tittle as Municipal Court Judge for a two-year term to expire May, 2023. The motion passed the roll call vote unanimously.

**2. Consideration and possible action: Appointment of Associate Municipal Court Judge for a two-year term to expire May, 2023**

Motion by Councilmember Collins, seconded by Councilmember Leija to appoint Doug Rotenberry as Associate Municipal Court Judge for a two-year term to expire May, 2023. The motion passed the roll call vote unanimously.

**New Business:**

**1. Consideration and possible action: Appointment/reappointment of members to serve on the Library Advisory Board for a two-year term to expire July, 2023**

Library Director Becky McClain said the Library Advisory Board met and recommends reappointing Barbara Winburn, Billie Mahoney, and Jennifer Meier and to move Stephanie Carter from Alternate 1 to Position 2, leaving the alternate position open until we receive an application for service. Motion by Councilmember O'Brien, seconded by Councilmember Collins to reappoint Barbara Winburn, Billie Mahoney, and Jennifer Meier for a two-year term to expire July, 2023, and to move Stephanie Carter from Alternate 1 to Position 2 for the remainder of the vacant term through July, 2022. The motion passed the roll call vote unanimously.

**2. Consideration and possible action: Appointment/reappointment of a member to serve on the Police Officer's Civil Service Commission for a three-year term to expire June, 2024**

Community Services Director Stacey Baker said the term of Civil Service Commissioner Richie Pearson expired and we have received no applications for service on this board. Motion by Councilmember O'Brien, seconded by Councilmember Collins to table this item. The motion passed the roll call vote unanimously.

**3. Consideration and possible action: Appointment/reappointment of members to serve on the Board of Adjustment for a two-year term to expire July, 2023**

Community Services Director Stacey Baker said the term of several board members are expiring and Ron Istre and Mark Mazoch do not wish to continue to serve. Motion by Councilmember O'Brien, seconded by Councilmember Leija to reappoint Wayne Bacot and Craig Thronton Wright and to appoint Dawn Sharp to Position 5 and David Unger to Alternate 1 for a two-year term to expire July, 2023. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Adoption of a resolution reviewing and approving the Code of Conduct for public officials and employees**

City Manager Glen Adams said this is the annual review of the Code of Conduct for public officials and employees and O'Brien to adopt the resolution reviewing and approving the Code of Conduct for public officials and employees. The motion passed the roll call vote unanimously.

**5. Consideration and possible action: Accepting resignation of Councilmember IV Hoke and adoption of a resolution ordering a special election to be held November 2, 2021, to fill the unexpired term of Council, Place 1**

Motion by Councilmember Leija, seconded by Councilmember O'Brien to accept the resignation of Councilmember IV Hoke and to adopt the resolution ordering a special election to be held November 2, 2021, to fill the unexpired term of Council, Place 1. The motion passed the roll call vote unanimously.

**6. Consideration and possible action: Authorizing execution of Contract for Election Services between the County Clerk, County Election Officer for Galveston County, and the City of Santa Fe for services and equipment for the November 2, 2021, special election**

Motion by Councilmember Leija, seconded by Councilmember Collins to authorize execution of the Contract for Election Services between the County Clerk, County Election Officer for Galveston County, and the City of Santa Fe for services and equipment for the November 2, 2021, special election. The motion passed the roll call vote unanimously.

Announcements: None

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
Budget workshops are tentatively scheduled for July 27, 2021 at 1 p.m. and July 28, 2021, at 6 p.m.

Motion by Councilmember O'Brien, seconded by Councilmember Leija to adjourn. The motion passed and the meeting adjourned at 7:25 p.m.

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JASON TABOR, MAYOR

ATTEST:

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Janet L. Davis, City Secretary