

**CITY OF SANTA FE
SPECIAL COUNCIL MEETING
APRIL 15, 2021 6:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 6:04 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor
Mayor Pro-tem Bill Pittman
Councilmember Jason O'Brien
Councilmember Fidencio Leija
Absent: Councilmember IV Hoke, excused

Also in attendance: City Manager Glen Adams, City Secretary Janet L. Davis, and Fire Chief Tommy Anderson.

Business:

c. Discussion: Automating City Council Chambers

City Manager Glen Adams advised we are unable to utilize the PEG (public, education, and governmental) funds to install technology in the Council Chambers to live stream meetings as we had previously proposed. He said legal counsel advised that PEG funds may only be used to pay capital costs associated with cable television public access channels and facilities used for those cable television public access channels. Mr. Adams said staff will attempt to develop an alternate plan that qualifies for PEG funding.

b. Discussion: Community Services Director vacancy

City Manager Glen Adams said we received one unqualified application for the position of Master Planner and the position has been open for 3 weeks. He said this is the former vacant Community Services Director position that was modified to focus on community planning. Mr. Adams recommended we return the job announcement to Community Services Director and promote from within. He further recommended we re-structure the existing staff and add a finance director and building inspector. Mr. Adams recommended appointing Stacey Baker as the Community Services Director and make an exception for the education requirements in order to support emergent issues in this vacant position. He further suggested we create the position of Finance Director to fill the gap of Stacey's previous Administrative Services Director position and to relieve the finance portion of the City Secretary's workload. Mr. Adams also recommended hiring an additional building inspector to assist with the current increasing development and proposed development on the horizon.

a. Workshop: American Rescue Plan Act of 2021 flexible aid

City Manager Glen Adams said the American Rescue Plan Act of 2021 has allocated flexible aid in response to the COVID-19 public health pandemic and we should be receiving about \$2.93M to help cover increased expenditures, replenish lost revenue, and mitigate economic harm from the pandemic. Council considered and discussed prospected use of rescue act funding, including supporting the fire department's need for personal protective gear, extending sewer to Runge Park, supporting the improvement of drainage in the Avenue P area, and progressing water and sewer improvements further north on FM 646 N.

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Motion by Councilmember O'Brien, seconded by Councilmember Pittman to adjourn. The motion passed and the meeting adjourned at 7:25 p.m.

JASON TABOR, MAYOR

ATTEST:

Janet L. Davis, City Secretary