

**CITY OF SANTA FE
SPECIAL COUNCIL MEETING
NOVEMBER 24, 2020 12:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6, SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 12:00 p.m. by Mayor Jason Tabor.

Roll Call: Present: Mayor Jason Tabor
Mayor Pro-tem Bill Pittman
Councilmember Fidencio Leija
Councilmember IV Hoke
Councilmember Jason O'Brien
Absent: Councilmember Corey Jannett, excused

The invocation was given by Mayor Pro-tem Bill Pittman. The pledge of allegiance to the U. S. Flag and to the Texas Flag was led by Mayor Tabor.

Business:

a. Consideration and possible action: Acknowledging receipt of Petition Requesting Establishment of Mulberry Farms Public Improvement District, establishing amount of non-refundable application fee, and scheduling public hearing

Community Services Director Diana Steelquist said the developer of Mulberry Farms has submitted a petition to create a Public Improvement District (PID) in compliance with the city's PID policy. She said staff had requested that Section 8 of the petition be amended to provide for the creation of an advisory board to provide extra guidance to the city as we work through our first PID development. Ms. Steelquist said staff is recommending the non-refundable application fee be established in the amount of \$3,000 to cover administrative expenses such as staff review, notification letters, and newspaper publications. She said the developer has already signed a Professional Services Reimbursement Agreement, including an initial deposit of \$20,000, to reimburse the city for consulting fees associated with the development of the PID policy and for other expenses incurred by the city specifically for this project. Mayor Pro-tem Pittman asked if the city will need additional services for this development and staff said we plan to use a consultant for the management of this PID and those costs would be paid through the PID assessment. Developer Daniel Blanco said they plan to close on the property on December 13, 2020. He said there are about 160 lots in the proposed development, with a target price range between \$225,000 and \$325,000 and an average price point of \$275,000. Mr. Blanco said the density and space-balancing conceptual plan indicate lot sizes of about 50' by 120'. Ms. Steelquist said this conceptual plan is the first phase of the project and a public hearing must be held before the council can take action to create the PID. Motion by Councilmember Leija, seconded by Councilmember Hoke to acknowledge receipt of the Petition Requesting Establishment of Mulberry Farms Public Improvement District on November 23, 2020, to change Section 6, Management of District, to clarify the city will use consultants, to establish the non-refundable application fee in the amount of \$3,000, and to schedule the public hearing for December 10, 2020. The motion passed the roll call vote unanimously.

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Motion by Councilmember Pittman, seconded by Councilmember O'Brien to adjourn. The motion passed and the meeting adjourned at 12:25 p.m.

JASON TABOR, MAYOR

ATTEST:

Janet L. Davis, City Secretary