

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION**  
**BOARD OF DIRECTOR MEETING**  
**DATE: September 27, 2022, AT 7:00PM**  
**SANTA FE CITY HALL COUNCIL ROOM**  
**12002 HWY. 6, SANTA FE, TEXAS**

**MINUTES**

1. **The meeting was called to order** at 7:02 p.m. by Fidencio Leija, Jr.

2. **Roll Call:** Present:           Fidencio Leija, Jr. - Present  
  Matt Crable - Present  
  Ashley Carner- Present  
  Bob Wylie - Present  
  Blu Baillio - Absent  
  Robert Bracknell – Late  
  Gregg Vicknair- Present  
  Rudy Zepeda, Executive Director- Present

3. **The Invocation and Pledge of Allegiance:**

The Invocation was given by Bob Wylie, and the pledge of allegiance was led by Fidencio Leija.

4. **Citizens comments:**

Frank Trochesset stated Santa Fe needs to bring in business that will last and have a positive impact on the city.

Matt Bell mentioned being concerned about the oak trees being cut down.

5. **Reports:**

Gregg Vicknair motioned the minutes from August 9, 2022, and August 30, 2022, be approved, Party 2 seconded, the board unanimously voted to approve minutes.

b. **FM1764 Project Status Report**

Finance Director Rudy Zepeda said the construction application has been presented by the engineers through August and the application in is the amount of, \$260,502.00, Mr. Zepeda also explained how some of the equipment for the project showed up early, thus means not as much will be spent next year which has already been calculated in the budget. The application leaves a remaining budget of \$449,122 and is 86.13% complete. The project has a tentative completion time of the third week of October. The contingency use remains at 42.5%. No action was taken.

c. **Current Budget Update & Financial Statements**

Finance Director Rudy Zepeda referenced the second quarter, March 31, pending portfolio for investments. Mr. Zepeda added a 2<sup>nd</sup> review showing from the system generated GL the ending balances all match the report. Mr. Zepeda informs the board that the investment portfolio is being brought back up due to Mr. Zepeda being the acting city manager at the time, and there was no countersign. Mr. Zepeda brought it back to the board after the new acting city manager reviewed and counter-signed the report. Mr. Zepeda presented the budget performing snapshot for August,

\$649,685 year to date in revenue, a \$1,692,865 in expenses combined, and a \$1,043,175 deficit which was \$306,092 less than expected on the 1764 project. No action was taken.

d. Sales Tax Report September 2022 for July sales

Finance Director Rudy Zepeda said the August report indicates \$40k revenue over the budgeted revenue. Mr. Zepeda also showed a chart on the effects of external events on the city sales taxes. Showing three instances to illustrate resiliency, he said the average of these dates translate to around \$20k per event and are short lived. No action was taken.

**6. Business:**

a. Swearing in of appointed board members of the EDC

Acting City Manager Alun Thomas swears in Matthew Crable, Tamra Loftin, and Gregg Vicknair as a Director the Santa Fe EDC.

b. Introduction and presentation by Randle Law Office

President Leija presented Randle Law Office, Attorney Meghan Mikutis, to the board. President Leija explains the previous law firm recommended The Randle Law Firm to give 10-minute portfolio presentation on The Randle Law Firm to determine the benefits of obtaining a private law firm for the Economic Development Corporation. Party asks Ms. Mikutis if EDC would have one specific attorney, or is it based on work needed. Ms Mikutis stated she would be the designated point of contact.

c. Consider with possible action on the selection of a new Attorney for the Economic Development Corporation.

President Leija explained that Mayor Pittman recommended the EDC using the same attorney as the one for the city to cut down on budget, as option A. Option B would to consider The Randle Law Firm, and Option C would be finding another outside law firm the packet for EDC to review. Finance Director Rudy Zepeda stated EDC can seek a competitive bid and present it to council as the combined amount is under the \$50k threshold. Mr. Leija explained and gave examples on why the EDC needs a separate attorney. Mayor Bill Pittman suggested finding a local law office to serve both EDC and the City of Santa Fe. Finance Director Rudy Zepeda is to set a workshop with City Council after EDC conference in November.

d. Presentation and discussion with Kimley Horn on the City's Comprehensive Plan

President Leija presented Mike Shelton, who explained the comprehensive plan, broad engagement program, comprehensive plan advisory committee, and stake holder interviews. Mr. Shelton explains how the comprehensive plan could help the goals, future land use, facilities that require investment, economic and social opportunities for minors and young adults to keep them active in the community, and how Santa Fe prepare for future increases of population. Mr. Leija explains how there are various potential projects and use comp plan to absorb some of the ideas and potential visuals. Mr. Shelton discusses land use planning and how the capital infrastructure supports the roads, wastewater and drainage supports it. The comprehensive plan is going to be the foundation of that. Board asked to have questions emailed and having a workshop with Mr. Shelton to discuss his questions.

e. Introduction and welcome of Legacy Collision

Did not attend the meeting.

f. Presentation by REC International regarding the Castle property

President Leija presented property owners Ian & Kristen Dennis and Ronnie Orman and Lisa Kurass from REC International. Lisa presented Ian and Kristen. Ian discussed restoring the Castle property and the 4.6 acres. First order of business is getting the castle back to code. Ian stated they could have the castle fully operational in a couple of years.


g. Discussion with board members on a future meeting with the Galveston Emergency Services District #1

President Leija discussed the ESD #1 needing a workshop regarding a potential project. Director Wiley advised it is a fire department project and not an ESD project. Mr. Leija disclosed the potential project is a ladder truck for the fire department. Mr. Leija stated the workshop will occur in 2 or 3 weeks and will try to make it a joint meeting with Mayor and City Council.

**7. Citizen's Comments:** Mayor Pittman stated Megatel put a letter of recommendation to go forward, and one is for \$1,500,000 for a ladder truck. Suggested picking 5 business to see how a ladder truck would benefit. Director Wylie suggested the board and city council presenting Blu Baillio with a gesture of gratitude for his time on the board.


**8. Adjournment:**

Motion by Bob Wylie, seconded by Greg Vicknair to adjourn. The motion passed and the meeting adjourned at 8:02 p.m.



Fidencio Leija, Jr -President

ATTEST:



Rudy Zepeda, Finance Director/Executive Director