

CITY OF SANTA FE
PLANNING & ZONING COMMISSION
NOVEMBER 6 , 2018 – 7:00 P.M.
SANTA FE CITY HALL COUNCIL CHAMBERS
12002 HWY 6, SANTA FE, TEXAS

REGULAR MEETING MINUTES

1. Call to Order:

The Planning & Zoning Commission meeting was called to order at 7:00 PM by Winnie Corsaro.

2. Roll Call:

Present: Winnie Corsaro, Ronnie Willoughby, Donald Davis, Vince Megale, Gary Smith, Patsy Cook, and Community Services Director Diana Steelquist

3. Invocation and Pledge of Allegiance

Lead by Ronnie Willoughby.

4. Consideration and possible action regarding approval of meeting minutes for October 2, 2018.

Approved unanimously.

5. Public hearing, consideration and possible action regarding SD 180503 Hayes Subdivision Variance requesting a variance to the Subdivision Ordinance Section 6.3 for a two lot subdivision at the end of S. Morningview, variance to allow lot frontage for Lot 1 via private access easement thru Lot 2, 2.65 acres being ABST 48 PAGE 29 L CRAWFORD SUR TR 32 *SBPCL: 004800320001000*, City of Santa Fe, Galveston County, Texas

Diana Steelquist addressed the Commission stating that Mrs. Hayes wanted to take out a one acre tract so her son could build a home near hers. The 2.65 acre tract has a guest house, smaller than 1,000 sq. ft. which would be accessed from a dedicated 20 foot wide access easement and be located in Lot 1. Lot 2 would be for her son's home. In addition, as part of the plat, Mrs. Hayes would be dedicating a 10 ft. drainage easement along the Southeast boundary of both lots. Ms. Steelquist stated that ordinance requirements for newly platted lots include a requirement for a minimum of 60 feet of frontage on a street. Lot 1 would not meet that requirement, thus the variance request. Both Commissioner Willoughby and Megale expressed concern that recommending the variance may set precedence. Winnie Corsaro opened the Public Hearing at 7:19 PM. Mrs. Hayes addressed the Commission regarding her desire to have her son live next to her. She did not intend to sell Lot 1 as it is her back yard. The Public Hearing was closed at 7:21 PM.

Motion to Approve – Ronnie Willoughby

Second – Gary Smith

The motion passed five votes for and one abstaining. Donald Davis abstained, as he did not believe the commission had the authority to approve variances.

6. **Adjournment**

The meeting adjourned at 7:23 PM.

Winnie Corsaro
Chairperson

Diana Steelquist
Community Services Director